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1991 TOWN OF PITTSFIELD
NEW HAMPSHIRE
1991
ANNUAL REPORT



ANNUAL REPORTS

of the

Town Officers

PITTSFIELD, NEW HAMPSHIRE

For the Year ending
December 31, 1991



This report edited by David F. Barker
Prepared by Shelley J. Johnson
Printed by Pittsfield Printing

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TOWN OF PITTSFIELD
Telephone Directory

EMERGENCY:

FIRE DEPARTMENT	225-3355
POLICE DEPARTMENT	435-7211
MEDICAL AID	225-3355

Animal Control Officer-----	435-6509
Assessor's Office-----	435-6773
BCEP Solid Waste Facility-----	435-6237
Carpenter Memorial Library-----	435-8406
Elementary School-----	435-8041
FIRE DEPARTMENT EMERGENCY-----	225-3355
Fire Station (Non-Emergency)-----	435-6807
Health Officer-----	435-8269
High School-----	435-6701
Public Works Department-----	435-6151
MEDICAL EMERGENCY-----	225-3355
Pittsfield District Court Clerk's Office-----	435-7192
POLICE DEPARTMENT EMERGENCY-----	435-7211
Selectmen's Office-----	435-6773
Town Clerk/Tax Collector's Office-----	435-6773
Wastewater Treatment Plant-----	435-8857

BOARD & COMMITTEE MEETINGS:

Beautification Committee	As Needed
Board of Selectmen	Every Thursday at 6:00 P.M.
Budget Committee	As Needed
Conservation Committee	As Needed
Fair Hearings Board	As Needed
Housing Standards Agency	As Needed
Ordinance Committee	As Needed
Planning Board	2nd Wednesday of every month
Parks & Recreation Committee	As Needed
Sewer Committee	As Needed
Zoning Board of Adjustment	1st Wednesday of every month



DEDICATION

The 1991 Town Report is dedicated to Robert Hildreth. Bob retired this year from the Pittsfield Public Works Department after more than 40 years of faithful service. In this small way, Bob, we attempt to say thank you for the many days and nights that you gently maneuvered the grader about our roads, insuring that they would be safe and smooth for travel.

Bob has a spirit for the Town, which can be easily seen the way he used to come in on weekends to wash and wax the machinery, the way he smoothed out those dreadful wash-board roads that we must negotiate right about mid summer, and the way he continued to serve the Town for more than 40 years. Bob, for this spirit, and for your devotion to the Town, it is an honor to dedicate the 1991 Town Report to you.



1991 PITTSFIELD CITIZEN OF THE YEAR
MR. SCOTT BROWN

TOWN OFFICIALS

MODERATOR

Henry F. Stapleton - 3/92

SUPERVISORS OF CHECKLIST

Arnold Wells - 3/92

Roberta Maxfield - 3/94

Frances Marston - 3/96

SELECTMEN

Theodore M. Troughton - 3/92

Neil M. Delorey - 3/93

Donna J. Webber - 3/94

TREASURER

Barbara Davis - 3/93

Christine Topham, Deputy

TOWN CLERK/TAX COLLECTOR

Elizabeth A. Hast - 3/94

Shelley J. Johnson, Assistant

TRUSTEES OF TRUST FUNDS

Robert Moulton - 3/92

Wayne Emerson, Sr., Treas. - 3/93

John H. Perkins, Jr. - 3/94

TOWN COUNSEL

Bradley F. Kidder, Esq.

WELFARE DIRECTOR

Pamela St. Laurent

REPRESENTATIVE TO THE GENERAL COURT

Robert A. Lockwood, Canterbury

Richard A. Barberia, Canterbury

Henry F. Stapleton, Pittsfield

REPRESENTATIVE TO THE SENATE

Leo W. Fraser

TOWN ADMINISTRATOR

David F. Barker

ADMINISTRATIVE ASSISTANT

Shelley J. Johnson

TRUSTEES OF CARPENTER LIBRARY

Sybil G. Pease - 3/92

Ralph Van Horn - 3/93

Margaret Stapleton - 3/94

BOARD OF FIRE WARDS

Douglas N. Stevens - 3/92

John S. Kidder - 3/93

Leonard Deane, II - 3/94

FOREST FIRE WARDEN

O. Herbert Emerson

SUPERINTENDENT OF PUBLIC WORKS

George Bachelder

ASSISTANT SUPT. OF PUBLIC WORK

Lance Houle

POLICE CHIEF

John P. Charron

POLICE OFFICERS

Corp. Jeffrey C. Miller

Jon Haskell

Christopher Roney

Arthur St. Laurent

Arthur Merrigan

Adair Haines

Stephen Houten

Christopher Powell

POLICE SECRETARY

Arline Whynot

ANIMAL CONTROL OFFICER

Lars Samson

HEALTH OFFICER

Steven A. Davis

EMERGENCY MANAGEMENT DIRECTOR

David F. Barker

COMMITTEES

BUDGET COMMITTEE

Cedric Dustin, III - 3/92
Robert Foss - 3/92
Louis Houle, III - 3/92
Sabra Welch - 3/92
Leonard Gilman - 3/93
Michael Pszonowsky - 3/93
Margaret Baker - 3/93
Paul Richardson - 3/93
Steven A. Davis - 3/94
Martha J. Donovan - 3/94 Resigned 12/91
Patricia Fraser - 3/94
Floyd J. Carson - 3/94
John Freeman - School Board Representative
Theodore M. Troughton - Selectmen Representative

ORDINANCE COMMITTEE

Ogden Boyd, Jr.
Kevin Fisher
Shirley Robinson
Ann Emerson
Alden Brown

FAIR HEARINGS BOARD

Gordon Weldon, Chairman
George Freese, Jr.
Henry Stapleton
Leo Fraser, Alternate

PLANNING BOARD

Helen Schoppmeyer - 3/92
Stephen Fife - 3/92
Leonard Riel - 3/93
Wilbur Maxfield - 3/93
Robert Zahn - 3/94
June Valentyn - 3/94
Willard Bishop - Alt. 3/93
Donna Webber - Selectmen Representative

INDUSTRIAL DEVELOPMENT COMMITTEE

Paul Metcalf, Chairman
James Parker
Scott Brown
Carol Grainger
Daniel Silva
Kevin Hamilton

SEWER COMMITTEE

Basil Correll - 3/92
Hervey Bouchard - 3/92
Carl Sherblom - 3/93
Robert Brown - 3/93
Dean Whittier - 3/94
Theodore Troughton - Selectmen Rep.

HOUSING STANDARDS AGENCY

Steve Ferras - 3/93
Donald Bergeron - 3/93
Douglas N. Stevens - Fire Chief
Robert Zahn - F.B. Designee
Steven A. Davis, Health Officer
Shirley Gray - F.D. Designee
James Donini - Inspector
Marco Lacasse - Inspector
Francis Girard - Inspector
Arline Whynot - Secretary

ZONING BOARD OF ADJUSTMENT

Terry Robinson - 3/92
David Pollard - 3/93
Elsie Morse - 3/93
Shirley Gray - 3/94
Leslie Clark - 3/94
Leo Fraser, Alt. - 3/94

BEAUTIFICATION COMMITTEE

David Adams, Chairman
Margaret Jenisch
Martha Donovan
Rene Boyd
Ann Carpenter
Adolph Daroska
Elizabeth Hast
Theresa Riel

PARKS & RECREATION

Steve Catalano - 3/92
Daniel Welch - 3/92
Diane Burley - 3/93
Adolph Daroska - 3/94
Harold Darrah - 3/94
John Kidder - 3/94
Ella Stickney, Alt. - 3/94

CONSERVATION COMMISSION

Edward Rich, Chairman
Dennis Volpe
Chester Smith
William Boudreau

**WARRANT
STATE OF NEW HAMPSHIRE
TOWN OF PITTSFIELD**

To the inhabitants of the Town of Pittsfield, in the County of Merrimack qualified to vote in Town Affairs:

You are hereby notified to meet at the Community Center Bicentennial Room on Main Street in said Pittsfield on Tuesday, March 10, 1992 at 10:00 A.M. to 7:00 P.M. and at the Pittsfield Elementary School Gymnasium located on Bow Street on Saturday, March 14, 1992 at 1:00 P.M. to act upon the following:

TO BE TAKEN UP TUESDAY, MARCH 10, 1992:

ARTICLE # 1. To choose one Moderator for a two (2) year term; one Selectman for a three (3) year term; one Supervisor of the Checklist for a six (6) year term; one Fire Ward for a three (3) year term; one Library Trustee for a three (3) year term; and one Trustee of the Trust Funds for a three (3) year term.

ARTICLE # 2. Do you favor adoption of the Town Manager plan as provided in chapter 37 of the Revised Statutes Annotated ? (BY PETITION)

/_/ YES _/_/ NO

TO BE TAKEN UP SATURDAY, MARCH 14, 1992:

ARTICLE # 3. Shall the Town accept the provisions of RSA 53-B:1 to 11 inclusive providing for the establishment of a regional refuse disposal district, together with the Towns of Barnstead, Chichester and Epsom, and the construction, maintenance, and operation of a regional refuse disposal facility by said district in accordance with the proposed agreement filed with the Board of Selectmen? (RECOMMENDED BY THE BOARD OF SELECTMEN) (SECRET BALLOT VOTE)

ARTICLE # 4. To see if the Town will vote to authorize the Board of Selectmen to convey by warranty deed, the Town owned parcels of land know as tax map R4 lot 5A and map R4 lot 6 on Route 107, Laconia Road, for the sum of one dollar to the B.C.E.F. Solid Waste District. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 5. To see if the Town will vote to discontinue the Capital Reserve Fund - Highway Backhoe, pursuant to NH RSA 35:16-a. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 6. To see if the Town will vote to authorise the Board of Selectmen to enter into a lease agreement for the purpose of leasing of a backhoe, and to raise and appropriate the sum of \$10,200 for that purpose. (RECOMMENDED BY THE BOARD OF SELECTMEN) (RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE # 7. To see if the Town will vote to raise and appropriate the sum of thirty seven thousand two hundred seventy six dollars (\$37,276) for the purpose of hiring a full time fire fighter and officer for the Pittsfield Fire Department, this figure to cover 6 months salary and benefits. (RECOMMENDED BY THE BOARD OF SELECTMEN) (NOT RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE # 8. To see if the Town will vote to raise and appropriate the sum of sixteen thousand, eight hundred dollars (\$16,800) and authorize the Board of Selectmen to withdraw and expend the sum of ten thousand dollars (\$10,000) plus all accumulated interest to the date of withdrawal from the Capital Reserve Fund, Police Cruiser Account, for the purpose of purchasing and equipping a new Police Cruiser. (RECOMMENDED BY THE BOARD OF SELECTMEN) (RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE # 9. To see if the Town will vote to raise and appropriate the sum of four thousand dollars (\$4,000) and to authorize the Board of Selectmen to withdraw and expend the sum of two thousand dollars (\$2,000) and all accumulated interest to the date of withdrawal from the Capital Reserve Fund - Town Clerk Computer for the purpose of purchasing software and equipment to upgrade the Town computer system for access to the State of New Hampshire Department of Motor Vehicle system for registrations. (RECOMMENDED BY THE BOARD OF SELECTMEN) (RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE # 10. To see if the Town will vote to return the amount of eleven thousand two hundred seven dollars (\$11,207) plus all accumulated interest to the date of withdrawal, which is the balance of the 1989 Grammar School Engineering and Feasibility Study appropriation, to the general fund to offset taxes. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 11. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies, and devises made to the Town in trust for any lawful public purpose, as permitted by NH RSA 31:19. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 12. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept, and expend, without further action by Town Meeting, money from the state, federal or other governmental unit, or a private source which becomes available during the year, in accordance with NH RSA 31:95-b. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 13. To see if the Town will vote to authorize the Board of Selectmen to convey any real estate acquired by the Town by Tax Collector's Deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to NH RSA 80:80. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 14. To see if the Town will vote to authorize the Board of Selectmen to convey the property formerly owned by Dennis Chagnon, Tax Map R37 lot 8, Loudon Road, which was acquired by Tax Collector's Deed, said conveyance to be by deed following public auction, or advertised sealed bids, or otherwise disposed of, as justice may require, pursuant to NH RSA 80:80.

ARTICLE # 15. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property, other than money, which may be offered to the Town for any lawful, public purpose pursuant to NH RSA 31:95-e. (RECOMMENDED BY THE BOARD OF SELECTMEN)

ARTICLE # 16. To see if the Town will vote to authorize the Board of Selectmen to borrow money in anticipation of 1992 taxes, the same to be repaid with that year's levy.

ARTICLE # 17. To see if the Town will vote to raise and appropriate the sum of one million, five hundred fifty eight thousand, four hundred seventy five dollars (\$1,558,475) as the bottom line on the posted budget, form MS-7, for the operation of the Town of Pittsfield, exclusive of the special warrant articles herein contained. (RECOMMENDED BY THE BUDGET COMMITTEE)

ARTICLE # 18. To see what action the Town will take in regards to the reports of its officers and agents.

ARTICLE # 19. To chose any other officers and agents for the ensuing year.

ARTICLE # 20. To transact any other business that may legally come before said meeting.

Given under our hands and seal this 13th day of February, in the year of our Lord, Nineteen Hundred and Ninety Two.

Theodore M. Troughton, Chairman

Neil M. Delorey

Donna J. Webber
Board of Selectmen

BUDGET FOR 1992 TOWN OF PITTSFIELD, N.H.

	Approp. 1991	Selectmen Budget 1992	Recomm. 1992	Not Recomm. 1992
GENERAL GOVERNMENT				
Executive	41,450	44,431	47,628	
Elec., Reg., & Vital Stat.	12,235	16,527	16,527	
Financial Administration	67,816	64,256	62,756	1,500
Legal Expenses	10,000	10,000	10,000	
Employee Benefits	123,070	61,045	61,045	
Planning & Zoning	5,575	1,940	1,940	
Gen. Government Bldgs.	19,320	14,824	14,824	
Cemeteries	500	500	500	
Insurance	43,518	43,809	44,462	
PUBLIC SAFETY				
Police Department	176,383	205,501	205,501	
Ambulance Service	20,000	20,000	20,000	
Fire Department	49,190	49,190	53,425	
Building Inspection HSA	14,150	7,750	7,750	
Emergency Management	1,600	1,600	1,600	
HIGHWAYS, STREETS & BRIDGES				
Highways & Streets	265,876	289,692	289,692	
Street Lighting	21,300	21,300	21,300	
Highway Administration	33,767	61,669	61,669	
Highway Other	27,038	27,038	27,038	
SANITATION				
Solid Waste Disposal	104,250	150,788	150,788	
Sewer Collection	143,100	143,093	143,093	
WATER				
Pittsfield Aqued. Hydr.	73,500	82,000	82,000	
HEALTH				
Pest Control Animal Control	4,040	4,040	4,040	
Health Officer	300	300	300	
WELFARE				
Direct Assistance	38,500	38,500	38,500	
Compensation	3,500	3,500	3,500	
Community Action	1,667	1,667	1,667	
CULTURE & RECREATION				
Parks & Recreation	15,350	15,450	15,450	
Library	21,710	21,710	21,710	
Patriotic Purposes	750	750	750	
DEBT SERVICE				
Principal Long-Term Notes	60,000	60,000	60,000	
Int-Long Term Notes	42,460	39,020	39,020	
Int.-Tax Antic. Notes	50,000	50,000	50,000	
CAPITAL OUTLAY				
Grammar School Ren/Remov.	10,000	0	0	
Fire Apparatus Pumper Trk	204,000	0	0	
Police Cruiser		16,800	16,800	
Town Hall Computer		4,000	4,000	
Highway Backhoe		10,200	10,200	
Full-Time Firefighters		37,276	0	37,276
OPERATING TRANSFERS OUT				
Payments to Capital Reserve Funds:				
	5,000	0	0	
TOTAL APPROPRIATIONS	1,710,915	1,620,166	1,589,475	38,776
	=====	=====	=====	=====

1992 BUDGET SOURCES OF REVENUE

	Estimated Revenues 1991	Selectmen Budget 1992	Estimated Revenues 1992
TAXES			
Resident Taxes	15,000	15,000	15,000
Yield Taxes	2,000	2,000	2,000
National Bank Stock	2	2	2
Interest & Penalties	35,000	35,000	35,000
Inventory Penalties	5,000	2,500	2,500
LICENSES, PERMITS & FEES			
Business, Licenses & Permits	1,000	1,000	1,000
Motor Vehicle Permit Fees	227,000	187,000	187,000
Oth. Licenses, Permits & Fees	1,900	1,600	1,600
Building Permits & HSA Fees	15,000	8,000	8,000
FROM STATE			
Shared Revenue	120,786	120,786	120,786
Highway Block Grant	56,195	60,011	60,011
Water Pollution Grant	58,902	57,175	57,175
FROM OTHER GOVERNMENT			
Pittsfield Firefighters Assoc.	141,234	0	0
Income from Departments	11,800	11,050	11,050
Other Charges	3,000	3,000	3,000
MISCELLANEOUS REVENUES			
Sale of Municipal Property	0	1	1
Interest on Investments	5,000	5,000	5,000
Health Insurance Reimburse	6,806	7,145	7,145
INTERFUND OPERATING TRANSFERS IN			
Capital Reserve Fund	72,766	22,200	22,200
Rent of Town Property	13,575	6,000	6,000
Fines & Forfeits	600	600	600
Wastewater Treatment Plant	143,110	143,126	143,126
Trust & Agency Funds	20,050	20,050	20,050
TOTAL REVENUES & CREDITS	995,726	708,246	708,246
	=====	=====	=====
TOTAL APPROPRIATION			1,589,475
LESS: AMOUNT OF ESTIMATED REVENUES, EXCLUSIVE OF TAXES			708,246
AMOUNT OF TAXES TO BE RAISED (EXCLUSIVE OF SCHOOL AND COUNTY TAXES)			881,229

B.C.E.F. SOLID WASTE DISTRICT AGREEMENT

Agreement made this 14th day of March, 1992 by and between the Town of Barnstead, hereafter called "Barnstead"; the Town of Chichester, hereafter called "Chichester"; the Town of Epsom, hereafter called "Epsom"; and the Town of Pittsfield, hereafter called "Pittsfield"; all said parties being municipal cooperations situated in the County of Merrimack or Belknap in the State of New Hampshire.

WITNESSETH:

WHEREAS, the parties wish to enter into a multilateral agreement among themselves pursuant to the Revised Statutes Annotated, Chapter 53-B, for the continuing operation of the B.C.E.F. Solid Waste Facility, so called.

NOW THEREFORE, upon the recommendation of the planning committee and in consideration of use of the facility and the mutual agreements herein contained, the parties hereto agree as follows:

1. Provision for sharing Construction Costs. As this is an operating facility and there are no initial construction costs involved, no provision is made therefor.

2. Operating Costs of Facility. The parties to this agreement shall bear the operation, capital, landfill closure and other costs of this facility prorated upon the basis of their respective populations as indicated by the most recent census by the State of New Hampshire. The share of each of the parties shall be provided to each town for inclusion in the respective annual budgets of said parties as noted in paragraph 7 and shall be payable to the B.C.E.F. Solid Waste District.

3. B.C.E.F. Solid Waste District Committee. A Committee shall be appointed for supervision of the operation of the B.C.E.F. Solid Waste Facility in the following manner and with the following duties and powers:

a. Appointments: Each year, on or before April 1, the Board of Selectmen of each of the participating municipalities shall appoint members as required to serve on the B.C.E.F. Solid Waste Committee. One member shall be a current member of the Board of Selectmen and shall be appointed for a term of one (1) year. The second member shall be a resident of the Town and need not be a member of the Board of Selectmen. Said member shall be appointed for a term of two (2) years, with the exception that upon this agreement taking effect, Barnstead's and Chichester's second member shall be appointed for a period of one (1) year and Epsom's and Pittsfield's second member shall be appointed for a period of two (2) years. Thereafter, each second member shall be appointed for a period of two years. Vacancies shall be filled by the respective Board of Selectmen. Appointment papers, or copies thereof shall be forwarded to the secretary of the B.C.E.F. Solid Waste District. Upon failure of the Board of Selectmen to appoint members in a timely fashion, the existing members previously appointed shall remain authorized to carry on until such time as new members are appointed.

b. Authority of Members: Each member shall have equal authority and carry one vote, with the exception that only Board of Selectmen members and/or the Treasurer shall have the authority to sign checks for expenditures by the facility. A quorum shall be defined as at least one representative from each of any three towns. A simple majority of the members present shall be sufficient for the transaction of business, after a quorum has been obtained, except as otherwise noted in this

B.C.E.F. SOLID WASTE DISTRICT AGREEMENT CONTINUED

agreement. Capital expenditures shall require an affirmative vote of at least five (5) members of the Committee. The Committee shall have the authority to manage all aspects of the operation of the B.C.E.F. Solid Waste District and shall have such additional authority as granted in RSA 53-B:7 and RSA 53-B:8. The Committee shall have the duty to establish capital reserves in anticipation of future expenditures which might otherwise require bonding by the District. An affirmative vote of six (6) members of the Committee shall be required for the District to incur debt and to authorize the withdrawal of Capital Reserve funds.

4. Location of B.C.E.F. Facility. The facility shall be located on Route 107, in Pittsfield, New Hampshire.

5. Admission to or Withdrawal from District. The admission to, or withdrawal from the District of any municipality shall require an affirmative majority vote, by ballot, of the legislative body of each member municipality, as well as such further requirements as detailed below.

a. Withdrawal. Should a member municipality request and obtain permission to withdraw from the District, it shall be liable to the District for such sums of money as the District Committee may deem appropriate to cover the downsizing of the facility and its share of any debt, whether incurred or anticipated, of the District.

b. Admission. Should a non-member municipality request and obtain permission to join the District, it shall be liable to the District for such sums of money as the District Committee may deem appropriate, including but not limited to, a proportionate share of the capital value of the District Facility and equipment.

6. Amending Agreement. This agreement may be amended only by majority ballot vote of all member municipalities at their regular or at a special town meeting.

7. Preparation and Adoption of Annual Budget. Each Board of Selectmen shall appoint one person from their community, on or before April 1 of each year, to serve as a budget committee member for the District. District Committee members shall not be eligible to serve on the budget committee. The budget committee shall be advisory in nature and shall report to the District Committee. The District Committee, in cooperation with the budget committee, shall prepare a preliminary budget and apportionments for each member municipality for the upcoming year on or before December 1 annually. A public hearing shall be scheduled in mid December for the purpose of receiving public comment as required and under the guidelines of RSA 53-B:9. The District Committee shall then determine its final budget and certify the apportionment to each member municipality on or before December 31. Adoption of the annual budget shall require the affirmative vote of six (6) members of the Committee.

8. Administration. The Committee may select an administrator for the facility who shall serve at the Committee's pleasure. The District Administrator shall have authority to manage the financial and operational aspects of the District. It shall require an affirmative vote of five members to employ or dismiss the administrator, or to set or change the terms of said employment or dismissal.

9. Solid Waste Ordinance. The duly authorized officials of the participating towns shall cause to be enacted a uniform ordinance

B.C.E.P. SOLID WASTE DISTRICT AGREEMENT CONTINUED

governing use of the District Facility, as written and approved by the B.C.E.P. Solid Waste Committee, which shall be a prerequisite to usage of the facility by each participating municipality.

10. Payment Procedure. The treasurer of the District shall notify each member municipality of the dates and amounts of their apportionment due. In the event that any one of the member municipalities is 30 days overdue in payment of any of the sums required to be paid to the B.C.E.P. Solid Waste District under this agreement, the District Treasurer shall notify the Board of Selectmen of such town in writing of the delinquency and the Committee may, commencing five days after the mailing of such notice, close the refuse disposal facility to the inhabitants of such town for as long as the delinquency continues. The Committee may take such action without waiving any other legal remedies which it may have. The Committee at its discretion may charge the delinquent party interest on any delinquent amounts at the rate of two percent (2%) per month, which is an annual interest rate of twenty four percent (24%).

11. Committee Meetings: The Committee shall meet a minimum of once monthly. A current schedule of said meetings shall be posted at the offices of each member municipality.

12. Rules and Regulations: The Committee shall have the authority to establish such additional rules and regulations it deems necessary for the efficient operation of the District, providing they are consistent with this agreement and RSA 53-B and RSA 149-M.

13. Severability: The invalidity of any provision of this agreement shall not affect or impair any other provision.

14. Date of Effect of Agreement: This agreement shall take effect immediately upon passage of the legislative bodies of the four municipalities. The Board of Selectmen in each municipality shall cause the Town Clerk to certify the outcome of all municipal votes concerning the District, in writing, to the District Committee.

15. Real Estate: The Town of Pittsfield shall issue to the District as a minimum and for the sum of one dollar (\$1.00), a quitclaim deed to any interest the town may have in the two parcels of real estate currently occupied by the district facility and recorded at the Merrimack County Registry of Deeds in Book 534, Page 312 and Book 1368, Page 368.

16. Services Fee: In recognition of fire, police and other services provided to the District by the Town of Pittsfield, the sum of \$6,000.00 to the Town of Pittsfield starting in 1992 and thereafter on an annual basis as of December 31, an amount adjusted yearly by any increase or decrease in the Consumer Price Index from the base year and month, as determined by the State of New Hampshire, Office of State Planning.

As witnessed by the signatures of the duly elected officials of the respective communities.

COMPENSATION SCHEDULE

POSITION	1990	1991	PROPOSED 1992
Town Administrator	28,000	30,000	30,000
Administrative Assistant	18,200	18,746	18,746
Secretary/Bookkeeper	15,500	16,068	0
Police Chief	30,000	30,900	30,900
Patrolman	23,760	21,115	21,115
Patrolman	20,200	20,806	20,806
Corporal	19,800	24,000	24,000
Police Secretary	7.00/hr.	7.21/hr.	7.21/hr.
Supt. of Public Works	28,900	29,767	29,767
Asst. Supt. of Public Works	21,195	21,830	21,830
Highway Maintainer III (2)	19,594	20,181	20,181
Housing Inspector	10.00/hr.	10.00/hr.	10.00/hr.
Housing Inspectors (2)	9.00/hr.	9.00/hr.	9.00/hr.
WWTP Supt.	25,950	26,728	26,728

ELECTED/APPOINTED OFFICIALS

Selectmen - Chairman	1,200	1,200	1,200
(2)	1,000 ea.	1,000 ea.	1,000 ea.
Town Clerk/Tax Collector	19,000	19,570	19,570
Treasurer	1,500	1,545	1,545
Trustees (Treasurer)	1,250	1,250	1,250
Moderator	150	150	150
Health Officer	300	300	300
Supervisors of Checklist	150 ea.	175 ea.	175 ea.
Ballot Clerks (4)	20 ea.	20 ea.	20 ea.
Welfare Director	3,500	3,500	3,500
Custodian	6.00/hr.	6.00/hr.	
Police Officer (Part-Time)	7.50/hr.	7.72/hr.	7.72/hr.
Animal Control Officer	220/mo.	220/mo.	220/mo.
WWTP Laborer	8.50/hr.	8.80/hr.	8.80/hr.
Fire Chief	1,300	1,300	1,300
Deputy Fire Chief (2)	650 ea.	1,000 ea.	1,000 ea.
Fire Dept. Line Officers*(7)	350 ea.	350 ea.	350 ea.
Fire Fighter	400 ea.	400 ea.	400 ea.
Fire Fighter *	250 ea.		
Pool Director	8.25/hr.	8.25/hr.	8.25/hr.
Senior Lifeguard	5.75/hr.	6.00/hr.	6.00/hr.
Lifeguard	5.50/hr.	5.50/hr.	5.50/hr.
Lifeguard	5.50/hr.	5.50/hr.	5.50/hr.
Attendant - Pool			

*N.H. Certified Fire Fighter

MASON & RICH
PROFESSIONAL ASSOCIATION
TWO CAPITAL PLAZA
CONCORD, NH 03301

May 3, 1991

Board of Selectmen
Town of Pittsfield
Pittsfield, New Hampshire

We have audited the general purpose financial statements of the Town of Pittsfield as of and for the year ending December 31, 1990 and have issued our report thereon dated May 3, 1991.

We conducted our audit in accordance with generally accepted auditing standards, "Government Auditing Standards", issued by the Comptroller General of the United States and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

Compliance with laws, regulations, contracts and grants applicable to the City are the responsibility of the Town's management. As part of obtaining reasonable assurance about whether the general purpose financial statements are free of material misstatement, we performed tests of the Town's compliance with certain provisions of laws, regulations, contracts and grants. However, our objective was not to provide an opinion on overall compliance with such provisions.

The results of our test indicate that, with respect to the items tested, the Town complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town had not complied, in all material respects, with those provisions.

This report is intended for the information of the management and State and Federal Audit Agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Respectfully submitted,

Jon R. Lang
Certified Public Accountant
MASON & RICH PROFESSIONAL ASSOCIATION
Accountants and Auditors

**BALANCE SHEET
ASSETS**

CASH

General Fund	759,800.61
Town Forest Reserve Account	6,311.10

	766,111.71

TRUST FUNDS IN CUSTODY OF SELECTMEN

Bunker Trust Fund	3,764.63
War Memorial Fund	3,217.65
Municipal Bldg. Engineering Trust	11,207.41
Capital Reserve - Reassessment	12,886.04
Wastewater Treatment Plant Trust Fund	14,115.31
Bridge Repair Trust Fund	27,548.54
Escrow Account	2,758.03

	75,497.61

DUE FROM MUNICIPAL SEWER USER CHARGES (1984-1987) 9,826.27

TAXES DUE ON PROPERTY TAX DEEDED TO TOWN 6,088.85

UNREDEEMED TAXES

Levy of 1990	754,790.39
Levy of 1989	317,336.70
Levy of Prior Years	121,469.58

	1,193,596.67

UNCOLLECTED TAXES

Levy of 1991 - Property	940,530.36
- Resident	7,720.00
- Sewer	14,720.87
Levy of 1990 - Resident	1,700.00
Levy of 1989 - Resident	1,220.00
Levy of Prior - Land Use Change	8,170.86

	974,062.09

DUE FROM CAPITAL RESERVE FIRE APPARATUS 62,766.00

DUE FROM PITTSFIELD FIREFIGHTERS ASSOC. 141,234.00

TOTAL ASSETS 3,229,183.20

LIABILITIES

SCHOOL DISTRICT APPROPRIATION PAYABLE

Pittsfield School District	1,511,866.00
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ENCUMBERED APPROPRIATIONS

Reassessment	114.21
Argue Memorial Pol Improv.	612.50
Bridge Study	5,000.00
Alarm Upgrade	691.43
Gov. Energy Grant	3,774.12
Wastewater-Aeration	14,875.62
Fire Apparatus Pumper Truck	204,000.00

	229,067.88

ACCOUNTS PAYABLE 2,650.00

TAX ANTICIPATION NOTES 600,000.00

SEWER FUND ACCOUNT 18,061.58

FORESTRY RESERVE ACCOUNT 6,311.10

TRUST FUNDS IN CUSTODY OF SELECTMEN 75,497.61

702,520.29

TOTAL LIABILITIES 2,443,454.17

EXCESS OF ASSETS OVER LIABILITIES 785,729.03

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WASTEWATER TREATMENT SUMMARY REPORT

	1989	1990	1991
Dumping Fees	498.00	25.00	368.75
Miscellaneous	50.00	0.00	6.25
Hook-up Application Fees	5,000.00	500.00	16,500.00
 Sewer User Charge			
1983-1 & 2 & Interest	241.15	0.00	0.00
1984-1 & 2 & Interest	224.17	98.25	0.00
 1985-1	51.83	41.83	0.00
1985-2	93.10	96.26	0.00
1985 Interest	26.91	23.00	0.00
 1986-1	97.64	102.72	0.00
1986-2	101.18	45.59	0.00
1986 Interest	24.91	22.70	0.00
 1987-1	145.48	105.60	0.00
1987-2	235.60	150.63	0.00
1987 Interest	19.70	27.60	0.00
 1988	90,202.71	0.00	44.00
1988 Interest	535.20	0.00	12.00
 1989-1	48,409.48	2,961.82	0.00
1989-2	12,047.83	39,599.95	0.00
1989 Interest	126.35	361.89	0.00
 1990-1		61,791.76	59,544.67
1990 Interest		87.21	536.60
 1991-1			56,767.39
1991 Interest			100.66
 Total Receipts	<u>\$158,131.24</u> =====	<u>\$106,041.81</u> =====	<u>\$133,880.32</u> =====

SEWER FUND ACCOUNT

In accordance with RSA 149-1 SEWERS The Sewer Fund Account has been established:

In accordance with the RSA any surplus in such fund may be used for the enlargement or replacement of the sewerage system or the sewerage disposal facility.

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES
FOR THE YEAR ENDING DECEMBER 31, 1991

TITLE OF APPROPRIATION	1991 ACTUAL APPROPR.	1991 ACTUAL EXPENDED	UNDER/ <OVER> EXPENDED
Executive Office	41,450	38,930	2,520
Election & Registration	12,235	11,515	720
Financial Administration	67,816	67,258	558
Legal Expenses	10,000	18,284	<8,284>
Employees Benefits	123,070	89,729	33,341
Planning & Zoning	5,575	3,751	1,824
General Government Buildings	19,320	11,564	7,756
Cemeteries	500	304	196
Insurance	43,518	37,050	6,468
Police Department	176,383	174,536	1,847
Ambulance Service	20,000	17,278	2,722
Fire Department	49,190	48,136	1,054
Building Inspection (HSA)	14,150	7,089	7,061
Emergency Management	1,600	1,983	<383>
Highway Administration	33,767	33,110	657
Highways & Streets	265,876	258,478	7,398
Street Lighting	21,300	22,046	<746>
Highways Other	27,038	11,807	15,231
Solid Waste Disposal (RCEP)	104,250	104,250	0
Pittsfield Aqueduct Hydrants	73,500	54,278	19,222
Health Officer	300	300	0
Pest Control (Animal Control)	4,040	3,436	604
Welfare Director	3,500	3,500	0
Welfare General Assistance	38,500	51,188	<12,688>
Community Action Program	1,667	1,667	0
Parks & Recreation	15,350	13,418	1,932
Library	21,710	21,710	0
Patriotic Purposes	750	701	49
Principal - Long Term Notes	60,000	60,000	0
Interest - Long Term Notes	42,460	42,460	0
Interest - Tax Anticipation Notes	50,000	48,904	1,096
Fire Apparatus Pumper Truck	204,000	0	204,000*
Grammar School Renov or Removal	10,000	9,470	530
Transfers to Capital Reserve Fund	5,000	5,000	0
Wastewater Treatment Plant	143,100	117,398	25,702
TOTALS	1,710,915	1,390,528	116,387

*Reserve for Encumbrances Fire Apparatus Pumper Truck \$204,000

COMPARATIVE STATEMENT OF ESTIMATED REVENUES & ACTUAL REVENUES
RECEIVED FOR THE YEAR ENDING DECEMBER 31, 1991

TITLE OF REVENUE	1991 ESTIMATED REVENUE	1991 ACTUAL REVENUE	UNDER/ <OVER> ESTIMATE
Land Use Change Taxes	0	5,500	5,500
Resident Taxes	15,000	16,222	1,222
Yield Taxes	2,000	3,181	1,181
Other Taxes	2	693	691
Interest & Penalty on Delin Taxes	35,000	83,772	48,772
Inventory Penalties	5,000	2,987	<2,013>
Business Licenses & Permits	1,000	1,156	156
Motor Vehicle Permit Fees	227,000	199,787	<27,213>
Other Licenses, Permits & Fees	1,900	2,705	805
Building Permits & HSA Fees	15,000	8,501	<6,499>
Shared Revenue	120,786	168,692	47,906
Highway Block Grant	56,195	56,195	0
Water Pollution Grant	58,902	58,902	0
Firefighter Association	141,234	0	141,234*
Income from Departments	11,800	23,532	11,732
Other Charges	3,000	4,173	1,173
Interest on Investments	5,000	10,722	5,722
Health Insurance Reimburse	6,806	7,479	673
Capital Reserve Fund	72,766	10,000	62,766*
Rent of Town Property	13,575	14,673	1,098
Fines & Forfeits	600	2,207	1,607
Wastewater Treatment Plant	143,110	133,880	<9,230>
Trust & Agency Funds	20,050	20,052	2
TOTALS	955,726	835,011	83,285

*Reserve for Encumbrances Fire Apparatus Pumper Truck \$141,234
62,766

\$204,000

STATEMENT OF REVENUES

TAXES

01-3110-1-001	Land Use Taxes Current Year	5,500.00
01-3180-1-001	Resident Tax Current Year	12,120.00
01-3180-2-001	Resident Tax Previous Year	4,102.00
01-3185-1-001	Yield Tax Current Year	3,180.53
01-3189-1-001	National Bank Stock	1.80
01-3189-2-001	Miscellaneous	690.60
01-3190-1-001	Interest & Cost on Property Taxes	83,740.55
01-3190-2-001	Penalties on Resident Taxes	31.00
01-3190-5-001	Inventory Penalties	2,986.72

LICENSES, PERMITS AND FEES

01-3210-4-001	UCC Filings & Certificates	1,156.16
01-3220-1-001	Motor Vehicle Permits (Decal)	6,270.00
01-3220-2-001	Motor Vehicle Permit Fees	192,243.00
01-3220-4-001	Motor Vehicle Title Fees	1,274.00
01-3230-1-001	Building Permit Fees	1,315.00
01-3230-9-001	Housing Standards Agency Fees	7,186.10
01-3290-1-001	Dog Licenses & Fines	1,139.50
01-3290-3-001	Marriage Licenses & Vital Statistics	1,650.00
01-3290-5-001	Certificates - Birth & Death	160.00
01-3290-9-002	Federal Tax Liens	390.00
01-3290-9-003	Miscellaneous Licenses & Fees	142.00
01-3290-9-004	Current Use Application Fees	330.00
01-3290-9-005	Pistol Permits	333.37
01-3290-9-006	Excavation Permits	210.00

FROM STATE

01-3351-1-001	NH Shared Revenue Block Grant	168,691.80
01-3353-1-001	NH Highway Block Grant	56,194.50
01-3354-1-001	NH State Aid/Water Pollution Grant	58,902.00

CHARGES FOR SERVICES

01-3401-1-001	Town Offices	433.52
01-3401-1-002	Copies of Ordinances	122.00
01-3401-2-001	Police Department	6,790.76
01-3401-3-001	Fire Department	3,552.82
01-3401-4-001	Forest Fire Reimbursement	828.62
01-3401-5-001	Dog & Animal Control	744.05
01-3401-6-001	Planning Board Applications	437.00
01-3401-7-001	Zoning Board Applications	492.00
01-3401-8-001	Town Maintenance	5,935.35
01-3401-9-001	Welfare	4,195.29
01-3409-5-001	Parks & Recreation	4,172.86

MISCELLANEOUS REVENUES

01-3502-1-001	Interest on Deposits	10,721.96
01-3503-2-001	Rent of Memorial School	13,572.96
01-3503-2-002	Court Flowing	1,100.00
01-3504-1-001	Court Fines & Restitution	1,707.00
01-3504-9-001	Reimbursement for Legal Fees	500.00
01-3506-4-001	Reimbursement of Employee Benefits	7,060.77
01-3506-6-001	Insurance	417.51

INTERFUND OPERATING TRANSFERS IN

01-3915-1-001	Withdrawal from Capital Reserve	10,000.00
01-3916-1-001	Income from Trust Funds	52.00
01-3916-2-001	Sanderson Fund	20,000.00

OTHER REVENUES

01-1080-2-001	Prior Year Property Taxes	371,122.72
01-1080-4-001	Prior Year Inventory Penalties	785.75
01-1110-1-001	1990 Tax Lien	719,345.29
01-1110-1-001	Tax Liens Redeemed	398,217.92
01-1670-1-001	Dennis Chagnon Tax Deed Redemption	884.00
01-1670-1-002	James Keenan Tax Deed Redemption	11,618.96
01-1670-1-003	Cambridge Council Tax Deed Redemption	38,198.97
01-2230-1-001	T.A.N. Proceeds	1,649,994.00
01-2270-1-001	Yield Tax Security Deposits	1,588.50
01-3110-1-001	Property Taxes Current Year	2,633,593.13
01-3916-1-001	New Trust Funds	3,000.00
01-4550-2-120	Library Reimbursement for Salaries	12,574.02

STATEMENT OF REVENUES CONTINUED

WASTEWATER TREATMENT REVENUES

02-1110-1-001	1990 Sewer Users Lien	22,075.15
02-3402-1-001	Income from WW User Fees	117,005.32
02-3402-2-001	Hookup Fees	16,500.00
02-3402-3-001	Dumping Fees	368.75
02-3402-4-001	Miscellaneous Revenues	6.25

STATEMENT OF PAYMENTS

EXECUTIVE OFFICE

01-4130-1-130	Selectmen Salaries	3,200.00
01-4130-2-110	Town Administrator's Salary	26,538.32
01-4130-2-341	Admin. Telephone	2,311.27
01-4130-2-391	Tax Map Maintenance	900.00
01-4130-2-430	Equipment Maintenance	2,554.49
01-4130-2-550	Admin. Printing & Advertising	1,547.00
01-4130-2-560	Dues & Subscriptions	819.01
01-4130-2-620	Office Supplies	413.04
01-4130-2-690	Miscellaneous	406.95
01-4130-2-691	Mileage	90.82
01-4130-3-130	Moderator's Salary	150.00

		38,930.90

ELECTION & REGISTRATION

01-4140-1-130	Town Clerk's Salary	9,784.84
01-4140-1-341	Town Clerk's Telephone	249.70
01-4140-1-560	Town Clerk's Dues & Subscriptions	267.45
01-4140-1-620	Town Clerk's Office Supplies	255.81
01-4140-2-130	Voters Supervisors Salaries	525.00
01-4140-3-120	Voters Ballot Clerks	80.00
01-4140-3-392	Voters Meals	140.00
01-4140-3-393	Voters Ballots & Supplies	211.84

		11,514.64

FINANCIAL ADMINISTRATION

01-4150-1-110	Administrative Assistant's Salary	15,141.00
01-4150-1-111	Secretary	14,834.29
01-4150-1-140	Clerical Overtime	72.38
01-4150-1-550	Printing & Advertising	1,547.00
01-4150-1-560	Dues & Subscriptions	819.00
01-4150-1-620	Office Supplies	413.05
01-4150-1-625	Postage	1,820.47
01-4150-2-301	Auditing Services	4,800.00
01-4150-3-312	New Construction Appraisals	4,467.06
01-4150-3-313	Reappraisal of Property	3,163.50
01-4150-4-120	Tax Collector's Assistant	210.48
01-4150-4-130	Tax Collector's Salary	9,784.84
01-4150-4-341	Tax Collector's Telephone	249.70
01-4150-4-550	Tax Collector's Printing & Advertising	457.15
01-4150-4-560	Tax Collector's Dues & Subscriptions	267.45
01-4150-4-561	Registry Fees	1,770.54
01-4150-4-620	Tax Collector's Office Supplies	255.80
01-4150-4-625	Tax Collector's Postage	3,520.15
01-4150-5-130	Treasurer's Salary	1,545.00
01-4150-6-342	Information System Data Processing	834.89
01-4150-7-130	Trustee Treas. of Trust Funds	1,250.00
01-4150-8-694	New Equipment	34.84

		67,258.59

LEGAL EXPENSE

01-4153-1-320	Legal Services	17,980.70
01-4153-1-610	Legal Supplies/Misc.	302.70

		18,283.40

STATEMENT OF PAYMENTS CONTINUES

EMPLOYEE BENEFITS

01-4155-2-210	BC/RS Health Insurance	33,330.58
01-4155-2-211	Medicomp III/Cobra	7,303.55
01-4155-2-215	Employees Life Insurance	305.20
01-4155-2-220	FICA	15,228.26
01-4155-2-225	Medicare	5,707.70
01-4155-2-230	NH Retirement System	13,014.63
01-4155-2-250	Unemployment Compensation	5,966.98
01-4155-2-260	Workers Compensation	8,870.59

		89,727.49

PLANNING & ZONING

01-4191-1-120	Planning Secretary	28.84
01-4191-1-355	Central NH Regional Planning	3,075.00
01-4191-1-550	Planning Printing & Advertising	186.05
01-4191-1-610	Planning Supplies/Misc.	111.00
01-4191-1-625	Planning Postage	50.17
01-4191-3-550	Zoning Printing & Advertising	212.08
01-4191-3-610	Zoning Supplies/Misc.	8.20
01-4191-3-625	Zoning Postage	79.99

		3,751.33

GENERAL GOVERNMENT BUILDINGS

01-4194-1-120	Custodian Part-Time	650.52
01-4194-1-410	Electricity	403.80
01-4194-1-411	Heat & Oil	274.18
01-4194-1-430	Repairs & Maintenance	305.18
01-4194-1-440	Rental Space	7,314.00
01-4194-1-610	Supplies	506.57
01-4194-2-492	Highway Garage	285.00
01-4194-2-495	Town Clock	100.00
01-4194-2-631	Court Rental Expenses	1,723.75

		11,563.00

CEMETERIES

01-4195-1-110	Labor	303.60
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INSURANCE

01-4196-2-480	Property Multi-Peril	13,554.00
01-4196-9-481	Vehicle Liability	14,714.00
01-4196-9-521	Fire Dept. Accident Insurance	812.00
01-4196-9-522	Public Officials & Police Liability	7,970.00

		37,050.00

POLICE DEPARTMENT

01-4210-1-110	Police Chief Salary	30,953.96
01-4210-1-120	Police Secretary	7,001.00
01-4210-1-290	Uniforms	2,702.76
01-4210-1-341	Telephone	3,218.10
01-4210-1-390	Dispatch Service	10,702.21
01-4210-1-430	Cruiser Maintenance	5,618.02
01-4210-1-431	Radio Equipment Maintenance	698.06
01-4210-1-635	Gasoline & Oil	5,301.39
01-4210-1-680	Expenses & Equipment	4,375.33
01-4210-1-691	Mileage	33.55
01-4210-1-694	New Equipment	5,098.19
01-4210-2-110	Police Corporal	23,493.22
01-4210-2-111	Police Patrolman	21,456.97
01-4210-2-112	Police Patrolman	19,609.80
01-4210-2-120	Police Part-Time	19,470.16
01-4210-2-140	Police Over-time/Holidays	6,956.87
01-4210-4-190	Training Compensation	3,292.77
01-4210-6-120	Special Detail	1,274.70
01-4210-6-121	Special Detail Enforcement Grant	1,026.14
01-4210-7-490	Police Department Move	2,252.98

		174,536.18

STATEMENT OF PAYMENTS CONTINUED

AMBULANCE

01-4215-1-350 Ambulance Contract	17,277.55
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FIRE DEPARTMENT

01-4220-1-190 Compensation	5,345.56
01-4220-1-341 Telephone	2,899.06
01-4220-1-410 Electricity	2,073.04
01-4220-1-411 Heat & Oil	1,362.98
01-4220-1-432 Repairs-Apparatus	7,887.53
01-4220-1-610 Supplies & Repairs	3,266.85
01-4220-1-635 Gasoline	803.90
01-4220-1-636 Diesel Fuel	803.91
01-4220-1-694 New Equipment	4,218.69
01-4220-1-814 Fire Prevention	249.35
01-4220-1-815 Health Maintenance	874.90
01-4220-2-291 Firefighter's Reimbursement	3,054.80
01-4220-4-812 Training - Fire	2,192.45
01-4220-5-390 Dispatch Service	8,328.00
01-4220-5-431 Radio Repair	499.34
01-4220-5-632 Alarm Maintenance	655.00
01-4220-7-430 Medical Breathing Apparatus Main.	227.59
01-4220-7-693 Medical Supplies & Oxygen	1,869.16
01-4220-7-812 Training - EMS	1,522.93

48,135.04

BUILDING INSPECTION

01-4240-1-120 HSA Secretary	3,547.12
01-4240-1-320 HSA Legal	925.50
01-4240-1-550 HSA Printing & Advertising	642.82
01-4240-1-610 HSA Supplies	45.00
01-4240-1-625 HSA Postage	80.97
01-4240-2-120 HSA Building Inspector's Salary	1,846.60

7,088.01

EMERGENCY MANAGEMENT

01-4290-4-190 Forest Fire Suppression	1,398.57
01-4290-4-694 Forest Fire New Equip/Training	583.80

1,982.37

HIGHWAY, STREETS & BRIDGES

01-4311-1-110 Supt. of Public Works	29,766.88
01-4311-1-341 Telephone	525.85
01-4311-1-410 Electricity	1,157.36
01-4311-1-411 Fuel Oil	1,660.00

33,110.09

01-4312-1-110 Paving/Reconstruction Labor	6,386.91
01-4312-1-394 Paving/Reconstruction Outside Serv.	48,633.41
01-4312-1-611 Paving/Reconstruction Sand/Gravel	15,225.00

01-4312-2-110 Cleaning/Maintenance Labor	59,764.65
01-4312-2-394 Cleaning/Maintenance Outside Serv.	1,504.50
01-4312-2-430 Cleaning/Maintenance Repairs	2,404.94
01-4312-2-441 Cleaning/Maintenance Equip. Rental	46,608.39
01-4312-2-610 Cleaning/Maintenance Supplies	2,404.94
01-4312-2-611 Cleaning/Maintenance Sand/Gravel	21,157.58
01-4312-2-612 Cleaning/Maintenance Cold/Hot Top	5,310.53
01-4312-2-614 Cleaning/Maintenance Culverts	1,188.83
01-4312-2-615 Cleaning/Maintenance Signs/Misc.	1,001.20
01-4312-2-635 Cleaning/Maintenance Gasoline	3,826.74
01-4312-2-636 Cleaning/Maintenance Diesel Fuel	3,826.74
01-4312-2-637 Cleaning/Maintenance Lubr./Kerosene	1,266.28
01-4312-2-660 Cleaning/Maintenance One-Ton Truck	1,913.31
01-4312-2-661 Cleaning/Maintenance Grader	1,225.67
01-4312-2-662 Cleaning/Maintenance Backhoe	190.53
01-4312-2-663 Cleaning/Maintenance Sanders	365.68

STATEMENT OF PAYMENTS CONTINUED

01-4312-2-664	Cleaning/Maintenance Loader	1,144.77
01-4312-2-665	Cleaning/Maintenance Sidewalk Flow	86.14
01-4312-2-666	Cleaning/Maintenance Snow Flow	3,129.48
01-4312-2-667	Cleaning/Maintenance York Rake	582.00
01-4312-2-668	Cleaning/Maintenance Brush Saw	293.64
01-4312-2-669	Cleaning/Maintenance Mower	77.08
01-4312-2-670	Cleaning/Maintenance Sweeper	595.40
01-4312-2-671	Cleaning/Maintenance Red Chevy	4,227.99
01-4312-2-672	Cleaning/Maintenance Ford Dump	1,599.27
01-4312-2-673	Cleaning/Maintenance F-800	1,456.26
01-4312-2-674	Cleaning/Maintenance Chipper	279.73
01-4312-2-690	Cleaning/Maintenance Misc.	150.00
01-4312-3-110	Storm Sewer Labor	2,374.25
01-4312-3-440	Storm Sewer Equipment Maintenance	2,244.82
01-4312-4-110	Sidewalk Labor	1,789.62
01-4312-5-110	Snow/Ice Labor	407.60
01-4312-5-441	Snow/Ice Equipment Rental	1,025.00
01-4312-5-613	Snow/Ice Salt	11,433.58
01-4312-9-110	Pool/Dustin Park Maintenance	1,372.56

		258,475.03
01-4316-3-410	Street Lighting Electricity	22,045.68
01-4319-1-442	Care of Trees Service	250.00
01-4319-4-110	Asphalt Road Sealing Labor	751.70
01-4319-4-394	Asphalt Road Sealing Outside Serv	10,805.11

		11,806.81
SOLID WASTE DISPOSAL		
01-4324-9-850	Solid Waste Disposal BCEP	104,250.00
PITTSFIELD AQUEDUCT HYDRANTS		
01-4339-1-412	Pittsfield Aqueduct Hydrants	54,278.12
HEALTH ADMINISTRATION		
01-4411-1-190	Health Officer's Salary	300.00
PEST CONTROL		
01-4414-1-120	Animal Control's Salary	2,420.00
01-4414-1-694	New Equipment	459.67
01-4414-1-860	NH Humane Society	556.07

		3,435.74
WELFARE ADMINISTRATION		
01-4441-1-120	Welfare Director's Salary	3,500.04
WELFARE - DIRECT ASSISTANCE		
01-4442-1-830	Welfare General Assistance	51,188.39
WELFARE - INTERGOVERNMENTAL PAYMENTS		
01-4444-9-870	Community Action Program	1,667.00
PARKS & RECREATION		
01-4520-2-351	Band Concerts	870.00
01-4520-2-410	Dustin Park Electricity	667.44
01-4520-5-120	Compensation	9,057.79
01-4520-5-341	Telephone	284.30
01-4520-5-395	Red Cross Fee	262.00

STATEMENT OF PAYMENTS CONTINUED

01-4520-5-410	Pool Electricity	147.14
01-4520-5-610	Supplies	898.40
01-4520-5-630	Repairs	1,232.26

		13,419.33
LIBRARY		
01-4550-2-911	Library	21,710.00
PATRIOTIC PURPOSES		
01-4583-1-840	Patriotic Purposes	700.56
PRINCIPAL - LONG TERM NOTES		
01-4711-1-980	Principal - WWTP Bond	40,000.00
01-4711-2-980	Principal - Solid Waste Bond	20,000.00

		60,000.00
INTEREST - LONG TERM NOTES		
01-4721-1-980	Interest - WWTP Bond	39,140.00
01-4721-2-980	Interest - Solid Waste Bond	3,320.00

		42,460.00
INTEREST - TAX ANTICIPATION NOTES		
01-4723-1-981	Interest - Tax Anticipation Notes	48,903.83
CAPITAL OUTLAY		
01-4902-1-760	Fire Apparatus Pumper Truck*	204,000.00*
	*Encumbrance	
01-4903-1-720	Grammar School Renov. or Removal	9,470.00
TRANSFERS TO CAPITAL RESERVE FUND		
01-4915-1-962	Police Cruiser	5,000.00
WASTEWATER TREATMENT PLANT		
02-4326-1-110	Compensation Supt.	26,728.52
02-4326-1-120	Compensation Part-Time	9,040.00
02-4326-1-220	Employees Benefits BC/BS & FICA	7,503.43
02-4326-1-260	Workman's Compensation Insurance	1,705.00
02-4326-1-331	Upgrade	991.71
02-4326-1-341	Telephone	504.22
02-4326-1-410	Electricity - Treatment Plant	19,369.52
02-4326-1-411	Fuel Oil - Treatment Plant	2,046.56
02-4326-1-430	Automotive	374.76
02-4326-1-481	Vehicle Insurance	750.00
02-4326-1-610	Parts & Supplies	3,675.60
02-4326-1-625	User Charge Billing (Postage)	145.00
02-4326-1-635	Gasoline & Oil	457.60
02-4326-1-695	Chemicals	954.98
02-4326-1-696	Lab Equipment	2,458.43
02-4326-2-341	Telephone - Alarms	991.86
02-4326-2-410	Electricity - Collection System	8,506.45
02-4326-3-110	Collection System Main. - Labor	427.04
02-4326-3-394	Collection System Main. - Outside Serv.	361.50
02-4326-3-413	Collection System Maintenance	6,833.00
02-4326-3-430	Collection System Major Repairs/Equip.	4,864.18
02-4326-3-630	Collection System Main. Supplies	99.03
02-4326-4-910	Sewer Fund 15% of Budget	18,608.00

		117,396.39

STATEMENT OF PAYMENTS CONTINUED

OTHER PAYMENTS

01-1110-1-001	1990 Tax Lien	741,420.44
01-2020-2-001	Accounts Payable (1990)	21,469.43
01-2020-3-001	Refunds	896.50
01-2020-4-001	Property Tax Refunds	24,557.51
01-2070-3-001	Merrimack County Tax	239,386.00
01-2075-1-001	90-91 School Payments	1,525,676.00
01-2075-1-001	91-92 School Payments	1,100,299.00
01-2230-1-001	T.A.N.	1,670,000.00
01-2440-1-720	Fire Dept. Governor's Energy Grant	6,795.00
01-3290-3-001	Marriage Lic. Paid to State	1,540.00
01-3916-1-001	New Trust Funds	3,000.00
01-4550-2-120	Library Salaries	11,680.50

		5,346,720.38

TOTAL REVENUES \$6,699,655.83

TOTAL EXPENSES \$6,737,200.47

*ENCUMBRANCE \$ 204,000.00 from Revenues & Expense for
Fire Apparatus Pumper Truck

STATEMENT OF BONDED DEBT

BANK	MATURITY	PRINCIPAL	INTEREST

NH Municipal Bond Bank			
Wastewater Treatment			
Facility			
	1992	40,000	37,000
	1993	40,000	34,840
	1994	40,000	32,640
	1995	40,000	30,420
	1996-2007	480,000	185,040
		<u>640,000</u>	<u>319,940</u>
Solid Waste Facility			
	1992	20,000	2,020
	1993	20,000	680
		<u>40,000</u>	<u>2,700</u>
TOTAL DEBT		680,000	322,640
		=====	=====

CURRENT USE REPORT

CATEGORY	CLASSIFICATION	ACRES

Forest Land	White Pine	1,294.26
Forest Land	White Pine - Recreational	547.30
Forest Land	Hardwood	1,422.56
Forest Land	Hardwood - Recreational	333.60
Forest Land	Other	383.86
Forest Land	Other - Recreational	142.60
Forest Land	Naturally Seeded XMas Trees	40.00
Farm Land	Permanent Pasture	426.96
Farm Land	Permanent Pasture - Recreational	125.43
Farm Land	Forage Crops	281.48
Farm Land	Forage Crops - Recreational	173.70
Farm Land	Horticultural Crops	51.40
Wild Land	Wild Land - Unproductive	251.87
Wild Land	Wild Land - Unproductive - Recreat.	20.00
Wild Land	Unmanaged Forest & Farm	2,167.09
Wild Land	Unmanaged Forest & Farm - Rec	589.31
Wild Land	Inactive Farm	112.27
Wild Land	Natural Preserve	55.00
Wild Land	Natural Preserve - Recreational	128.00
Wet Land	Wet Land	324.18
Wet Land	Wet Land - Recreational	67.40
		<u>8,938.27</u>

INVENTORY OF TOWN

	1989	1990	1991
Land - Improved & Unimproved	54,243,293	49,029,114	47,685,176
Buildings	86,826,800	87,580,744	89,175,744
Public Water Utility (Private)	615,200	644,200	644,200
Public Utilities (Electric Plant)	2,505,400	2,505,400	2,505,400
Trailer & Mobile Homes	4,022,700	3,925,500	3,946,700
	-----	-----	-----
TOTAL VALUATION BEFORE EXEMPT	148,213,393	143,684,958	143,957,220
Elderly/Blind Exemptions	579,650	559,650	443,600
	-----	-----	-----
NET VALUATION ON WHICH TAX	\$147,633,743	143,125,308	143,513,620
RATE IS COMPUTED	=====	=====	=====

TAX RATE INFORMATION

Net Town Appropriation	379,837	765,906	796,203
Net School Appropriation	2,321,727	2,634,383	2,612,165
County Tax Assessment	199,250	219,731	239,386
War Service Credits	14,300	28,200	31,100
Overlay	75,681	181,122	34,889
Less: Shared Revenue	- 95,698	-25,071	-110,116
	-----	-----	-----
PROPERTY TAXES TO BE RAISED	\$2,895,097	\$3,804,271	\$3,603,627

TAX RATE

School	15.23	18.41	17.66
Town	3.06	6.64	5.82
County	1.32	1.53	1.63
	-----	-----	-----
\$	19.61	\$ 26.58	\$ 25.11
	=====	=====	=====

SCHEDULE OF TOWN PROPERTY

Town Hall - Land Building	0
Furniture & Equipment	22,750
Libraries - Land & Building	136,200
Furniture & Equipment	74,000
Police Department - Equipment	14,960
Fire Department - Land & Building	138,400
Equipment	121,000
Highway Department - Land & Building	138,100
Equipment	243,500
Parks, Common & Playground	139,900
Wastewater Treatment Plant	439,100
Schools - Lands & Buildings	2,922,300
Equipment	100,000
All Other Property & Equipment	458,725
Pittsfield Solid Waste Facility (1/4 Share)	132,525

	\$ 5,081,460

TAX COLLECTOR'S REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 1991
Town of Pittsfield

DEBITS		Levies of	
UNCOLLECTED TAXES - BEGINNING	1991	1990	Prior
of Fiscal Year: (1)			
Property Taxes		1,043,511.19	
Resident Taxes		7,140.00	2,210.00
Land Use Change Tax			8,170.86
Sewer Rents		80,779.63	
Penalties Added-Sewer		182.00	
Penalties Added		1,013.00	
TAXES COMMITTED TO COLLECTOR:			
Property Taxes	3,594,972.00		
Resident Taxes	19,970.00		
National Bank Stock	1.80		
Land Use Change Tax	17,350.00		
Sewer Rents	71,402.36		
ADDED TAXES:			
Resident Taxes	620.00	60.00	
Prepayment, 1992	9.20		
Yield Tax	8,586.46		
Sewer	212.45		
OVERPAYMENTS:			
a/c Property Taxes	3,308.27	13,275.47	
a/c Sewer Rents		127.77	
INTEREST COLLECTED ON			
DELINQUENT TAXES	8,509.34	53,808.47	
PENALTIES COLLECTED ON			
RESIDENT TAXES	31.00	419.00	38.00
TOTAL DEBITS	\$3,724,972.88	1,200,316.53	10,418.86
	=====	=====	=====
CREDITS			
REMITTED TO TREASURER DURING	1991	1990	Prior
Fiscal Year:			
Property Taxes	2,634,654.46	1,038,882.85	
Resident Taxes	12,120.00	4,040.00	440.00
National Bank Stock	1.80		
Land Use Change Tax	5,500.00		
Yield Taxes	3,180.53		
Sewer Rents	56,831.08	80,469.90	
Prepayment, 1992	9.20		
Penalties Paid Sewer		182.00	
Penalties Paid	3,103.93	4,289.32	
Interest on Taxes	8,509.34	53,808.47	
Penalties on Resident Tax	31.00	419.00	38.00
ABATEMENTS ALLOWED:			
Property Taxes	19,991.52	14,627.49	
Resident Taxes	750.00	1,460.00	550.00
Yield Taxes	1,113.88		
Sewer Rents	62.86	437.50	
Land Use Change Tax	2,610.00		
UNCOLLECTED TAXES END OF			
Fiscal Year:			
Property Taxes	940,530.36		
Resident Taxes	7,720.00	1,700.00	1,220.00
Land Use Change Tax	9,240.00		8,170.86
Yield Taxes	4,292.05		
Sewer Rents	14,720.87		
TOTAL CREDITS	\$3,724,972.88	1,200,316.53	10,418.86
	=====	=====	=====

TAX COLLECTOR'S REPORT
Summary of Tax Sale/Tax Lien Accounts
Fiscal Year Ended December 31, 1991
Town of Pittsfield

DEBITS	1990	1989	Prior
BALANCE OF UNREDEEMED TAXES OF FISCAL YEAR:		295,504.58	92,877.78
TAXES SOLD DURING FISCAL YEAR	741,420.44		
REFUNDED		1,302.44	1,967.89
INTEREST COLLECTED AFTER TAX LIEN	13,369.95	20,529.68	26,623.91
TOTAL DEBITS	\$754,790.39	317,336.70	121,469.58
	=====	=====	=====
CREDITS			
REDEMPTIONS	209,301.71	104,309.16	85,250.05
INTEREST & COST AFTER SALE	13,369.95	20,529.68	26,623.91
ABATEMENTS DURING YEAR	7,815.14	5,598.74	589.31
DEEDED DURING YEAR	3,376.92		2,711.93
UNREDEEMED TAXES END OF YEAR	520,926.67	186,899.12	6,294.38
TOTAL CREDITS	\$754,790.39	317,336.70	121,469.58
	=====	=====	=====

TREASURER'S REPORT

GENERAL FUND

Cash on Hand January 1, 1991	797,344.91
Receipts During Year	6,719,117.59
Less Selectmen's Vouchers Paid	6,756,661.89

Balance December 31, 1991	\$ 759,800.61
	=====

COMMUNITY DEVELOPMENT BLOCK GRANT (C.D. Account)

Balance January 1, 1991	7,196.03
Interest	247.41
Balance October 16, 1991	7,443.44
Refunded to State of New Hampshire (per audit) <7,443.44>	-----
Balance December 31, 1991	\$ 0.00
	=====

MEMORIAL FUND (C.D. Account)

Balance January 1, 1991	2,999.32
Interest	218.33

Balance December 31, 1991	\$ 3,217.65
	=====

GEORGE BUNKER TRUST FUND

Balance January 1, 1991	3,092.24
Interest	155.82
Beneficiary Payment August 16, 1991	516.57

Balance December 31, 1991	\$ 3,764.63
	=====

FORESTRY RESERVE (C.D. Account)

Balance January 1, 1991	5,919.23
Interest	391.87

Balance December 31, 1991	\$ 6,311.10
	=====

SEWER FUND (C.D. Account)

Balance January 1, 1991	16,910.17
Interest	1,151.41

Balance December 31, 1991	\$ 18,061.58
	=====

CAPITAL RESERVE REASSESSMENT

Balance January 1, 1991	12,251.94
Interest	634.10

Balance December 31, 1991	\$ 12,886.04
	=====

WASTEWATER TREATMENT PLANT

Balance January 1, 1991	13,420.71
Interest	694.60

Balance December 31, 1991	\$ 14,115.31
	=====

BRIDGE REPAIR TRUST FUND

Balance January 1, 1991	26,263.28
Interest	1,285.26

Balance December 31, 1991	\$ 27,548.54
	=====

TREASURER'S REPORT CONTINUED

MUNICIPAL BLDG. ENGINEERING TRUST FUND

Balance January 1, 1991	10,684.56
Interest	522.85

Balance December 31, 1991	\$ 11,207.41
	=====

ESCROW ACCOUNT

Deposited July 30, 1991	2,704.75
Interest	53.28

Balance December 31, 1991	\$ 2,758.03
	=====

Respectfully submitted:
Barbara A. Davis, Treasurer

TRUSTEES OF TRUST FUNDS
PITTSFIELD, NEW HAMPSHIRE

Financial Report of E.F. Sanderson Trust Fund
for the Year Ending 10/31/91

Invested and managed by the Amoskeag Bank under direction of an
with approval of Trustees of Trust Funds, Pittsfield, N.H. in
accordance with the Will of E.F. Sanderson.
ACCOUNT NO. 50-0942-00

PRINCIPAL

Original Investment Schedule

Initial Payment	\$ 500,000.00
Additional Payment 12/26/72	100,000.00
Additional Payment 11/28/73	70,000.00
Additional Payment 02/26/74	14,000.00
Additional Payment 02/26/75	627.17
Additional Payment 01/29/89	962.50

Original Investment Total	\$ 685,589.67
 Increase Value of Occidental Petroleum Bond as per Entry of 02/13/90	 1,102.00
 Gains & Losses to 10/31/91	
Losses	(52,380.86)
Gains	519,838.09
 Book Value as of 10/31/91	1,154,148.90
Market Value as of 10/31/91	1,511,575.47

INCOME

Balance in hand 10/31/91	\$ 94,894.52
Dividends & Interest to 10/31/91	86,872.66
 Funds Available	 \$ 181,767.18

EXPENDITURES

Pittsfield School District	\$ 30,000.00
Pittsfield Ambulance	20,000.00
Concord Regional Visiting Nurses Association	11,000.00
Old Home Day	200.00
Pittsfield School - Equip. for High School	30,491.87
Parent-Child Centers	2,000.00
Compensation to Amoskeag (now First NH Investment Services)	7,023.46

 Total Expenditures	 \$ 100,715.33
 Balance of Funds on Hand 10/31/91	 \$ 81,051.85
	=====

Wayne B. Emerson
John H. Perkins, Jr.
Robert O. Moulton
TRUSTEES OF TRUST FUNDS

REPORT OF THE TRUST FUNDS
DECEMBER 31, 1991

DATE	PURPOSE	HOW INVESTED
1933 Butler, Charles	Carpenter	Bank CD
1934 Carpenter, Georgiana	Library	Bank CD
1934 Carpenter, Joshua	Books	Bank CD
1934 Foote, Lizzie T.	or	Bank CD
1981 Dog Sled Fund	Maintenance	Bank CD
1914 Emerson-Berry	PHS Books	Bank CD
1948 French, Francis	Student	Bank CD
1948 Joy, James	Teachers	Bank CD
1948 Merrill, Thomas H.	Pupil	Bank CD
1948 Academy Fund	Maintenance	Bank CD
1937 Ella Lane Fund	PHS	Bank CD
76-90 Dr. F.B. Argue	Medical Scholarship	Bank CD
68-71 Nursing Scholarship	Nursing Scholarship	Bank CD
72-75 Sanderson, E.F. Fund	Education, Health & Welfare	First NH Investments
1950 Bartlett, Capt. Asa	Civil War Mem	Bank CD
1961 Hook, Margaret	Floral Park Cemetery	Bank CD
1974 Mt. Calvary Trust	Maintenance Mt. Calvary Cemetery	Bank CD
1978 Quaker Cemetery	Maintenance Quaker Cem.	Bank CD
87-89 Capital Reserve	Sidewalk Tractor	Bank CD
1988 Capital Reserve	Hwy. Loader	Bank CD
83-88 Capital Reserve	Town Hall Bldg	Bank CD
89-90 Capital Reserve	Police Cruiser	Bank CD
1990 Capital Reserve	Computer	Bank CD
1990 Capital Reserve	Wastewater Truck	Bank CD
85-88 Capital Reserve	Fire Apparatus	Bank CD

Total Capital Reserve Funds

Total Special Funds

Total Cemetery Funds

Total All Funds

OF THE TOWN OF PITTSFIELD

BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS OR (LOSSES) ON SECURITIES	WITHDRAWALS	BALANCE END YEAR
1,000.00				1,000.00
10,000.00				10,000.00
10,000.00				10,000.00
3,100.00				3,100.00
522.63				522.63
944.09				944.09
1,462.84				1,462.84
2,430.00				2,430.00
1,147.40				1,147.40
4,219.18				4,219.18
25,000.00				25,000.00
7,600.00				7,600.00
6,505.47				6,505.47
1,068,067.36		86,081.54		1,154,148.90
1,150.00				1,150.00
17,399.77				17,399.77
3,525.20				3,525.20
5,000.00				5,000.00
25,000.00				25,000.00
8,530.55				8,530.55
215,000.00			10,000.00	205,000.00
5,000.00	5,000.00			10,000.00
2,000.00				2,000.00
5,000.00				5,000.00
45,000.00				45,000.00
305,530.55	5,000.00		10,000.00	300,530.55
1,169,073.94		86,081.54		1,255,155.48
124,195.05				124,195.05
1,598,799.54	5,000.00	86,081.54	10,000.00	1,679,881.08

TRUST FUNDS - CONTINUED

BALANCE BEGINNING YEAR	INCOME AMOUNT	EXPENDED DURING YEAR	BALANCE END YEAR	GRAND TOTAL OF PRINCIPAL & INCOME
	80.00	80.00		1,000.00
	678.20	678.20		10,000.00
	678.20	678.20		10,000.00
	248.00	248.00		3,100.00
	27.65	27.65		522.63
	80.64	80.64		944.09
	121.47	121.47		1,462.84
	201.77	201.77		2,430.00
	95.27	95.27		1,147.40
1.00	350.33	351.33		4,219.18
	2,111.27	2,111.27		25,000.00
1,574.22	637.93	500.00	1,712.15	9,312.15
8,692.35	1,032.96	500.00	9,225.31	15,730.78
94,894.52	86,872.66	100,715.33	81,051.85	1,235,200.75
474.27	115.28	100.00	489.55	1,639.55
1,438.28	1,458.99	1,421.67	1,475.60	18,875.37
1,434.94	384.41		1,819.35	5,344.55
1,273.30	494.60		1,767.90	6,767.90
2,651.09	2,346.66		4,997.75	29,997.75
681.49	986.62		1,668.11	10,198.66
57,439.77	38,238.77		95,678.54	300,678.54
383.35	423.49		806.84	10,806.84
26.66	143.42		170.08	2,170.08
67.49	423.33		490.82	5,490.82
12,849.16	7,343.44		20,192.60	65,192.60
74,099.01	49,905.73		124,004.74	424,535.29
109,782.88	95,669.63	107,910.80	97,541.71	1,352,697.19
103,436.66	17,710.40	11,852.58	109,294.48	233,489.53
287,318.55	163,285.76	119,763.38	330,840.93	2,010,722.01

SELECTMEN'S REPORT

The Board welcomed new member Donna Webber in March 1991. All members agreed to be frugal with the budget approved at the 1991 Town Meeting.

The Board reviewed Current Use property and found some violations. Letters were sent to all owners with property in Current Use to request they check their category to be sure they were not in violation. A Public Meeting was held to pass out new applications, information and inform owners the Town Office would assist in making out the new applications.

The upgrading of our Wastewater Treatment Plant has been completed. A tremendous amount of money was saved by Supt. Chris Hipkiss by doing much of the labor himself along with his part-time help. Good job Chris and Ron!

The Board has worked together to keep a positive relationship with all departments of the Town. Working together with the Town Administrator and the department heads. Problems were resolved in joint meetings with department heads.

Better communication was achieved thru joint and individual meetings with all employees of the Town.

The Highway Department has done an excellent job with Town roads and has assisted all other departments. Good job George, Lance, Phil, Rob and Steve!

The Fire Department and Rescue Squad has worked hard to keep a full roster of volunteers. It is a difficult task to maintain volunteers to keep this department functioning. Thanks to the dedicated Fire Wards, members and all who help to keep Pittsfield's Fire Department functioning.

Thanks to the efforts of Chief Charron and Corporal Miller, the D.A.R.E. program has made a positive impact on the school population and the community at large.

Thanks to the members of the Police Department for volunteering their time to paint the Police Cruisers. The excellent job that they did is greatly appreciated.

The Police Department has worked under difficult conditions from lack of proper space. This has been resolved thru the cooperation of the Police Department, volunteers from the public, businesses and donations from individuals and businesses. Thanks to Neil Delorey for organizing this project. This is an example of what can be accomplished when people work together for the betterment of the Town.

Some changes have been made in our Town Office which result in more efficient operations. Thanks to the efforts of Dave Barker, Shelley Johnson, and Liz Hast, who have shared an extra work load, the position of Secretary - Bookkeeper has been eliminated from the Pittsfield Town Office staff, saving the tax payers \$19,100 per year in salary and benefits costs.

The Board wishes to thank all the Employees, Department Heads, Committee Members, Trustees, etc. who give generously of their own time to make Pittsfield a better place to live and more attractive to others looking for a place to live or open a business. Volunteerism is at an all time high, and the Board wishes to express its heart-felt thanks to all who participate.

Respectfully submitted:
Theodore M. Troughton, Chairman

ADMINISTRATION REPORT

I have been warmly received in my first year as Town Administrator for Town of Pittsfield. Many individuals have contributed to the successes we have achieved this year. Shelley Johnson, the Administrative Assistant, has been most helpful in illustrating the ways and traditions of our Town. She has been with Pittsfield since November of 1984 and continues to grow in her position.

In late August, our staff was reduced by one, leaving a significant void. Shelley and I have both worked diligently to pick up the slack left by this position. The Town Clerk has also had more to do, taking more phone calls, and guiding customers if we aren't immediately available.

Shelley has concentrated thoroughly on several of the financial aspects of operating the Town, including the complex accounting and reporting that goes along with it. For 1992, we will have a new accounting system based on a modified accrual format. Shelley has spent weeks preparing for this important transition, and on completing the new chart of accounts.

I have strived to develop meaningful policies that the Board of Selectmen can consider for implementation. Current policies help bring the Town in line with modern business practice, and protect our delicate relationships with tax payers, employees, and vendors. A complex purchasing policy was established calling for utilization of purchase orders, competitive pricing, and an aggressive pursuit of State bid contracts. **These programs go a long way in saving tax dollars.** The Town is about to finish a comprehensive Personnel Policy handbook that will set forth the parameters of employment for each of us. These issues are quite important to the overall operation and management of this multi-million dollar business.

Volunteerism has played an important role in operating our Town. Countless individuals donate time and labor to the Town to serve on Boards and Committees. Without your help, the Town could not exist the way we do today. Our Town fathers, the Board of Selectmen, meet every week, often until 11:30 at night to run Pittsfield. On top of that, many serve on other Boards, like the Solid Waste District, or the Planning Board, and attend those meetings. I want to tell you, because we just don't hear it enough, **T H A N K Y O U !**

Our current use land re-application effort was quite a successful undertaking, and helped many land owners properly categorize their land for the uses which they intend.

The Town ordinance established at the March Town Meeting to retain payments due people who haven't paid their taxes has been very successful, yielding the Town over \$8,500!

Elsewhere in this report, you will find our proposed operating budget. The Town has worked long and hard to develop this plan. Every effort has been made to eliminate needless appropriations. The budget is trimmed to the bone. Our employees have agreed to forgo cost of living raises this year, in light of the current economic climate. The Selectmen have implemented an innovative health care benefit program that will purchase a less expensive coverage, and self insure the deductible portion, providing the same coverage, with the possibility of saving several thousand dollars in Health care premiums. I ask that you review this, and the Town Warrant, very carefully, and please come to Town Meeting and the School Meeting to exercise your right to vote! You have a direct impact on the tax rate.

ADMINISTRATION REPORT CONTINUED

Our Department Heads also deserve recognition. The Town is quite small, having only 12 full time employees. There is no labor union. This requires special managers that are often working side by side with staff. We have also strived for, and achieved a dramatic increase in interdepartment cooperation. Monday morning staff meetings bring us together each week, and coordination of various projects has been quite successful. The Public Works Department, for example, now conducts routine maintenance on the Police cruisers, to help improve services, and reduce costs. A new compressor was purchased by the Sewer Department, and is shared with the Public Works Department. The Welfare Department supplies many hours of labor to the various departments to carry out projects.

Their success is evident in their reports, their operating budgets, and the finished product. Take a moment and look at your roads - the new pavement on Norris Road, High Street or Webster Mills Road. Look at our new Police Station at the former Memorial School, or the condition of our cruisers, which were painted by employees on their time off, with donations which they solicited ! Arrange for a tour of the Waste Water Treatment facility. The equipment and machinery there uses over 10% less energy than before, because of careful load allocation. This not only reduces Pittsfield's costs, but those environmental burdens that we far too often overlook.

Through the dedication of your Town employees, many many projects have been successful at a tremendous savings over conventional methods. Take pride in your community, we sure do !

Respectfully submitted:
David Barker, Town Administrator

PITTSFIELD EMERGENCY MANAGEMENT ANNUAL REPORT

The Pittsfield Emergency Management is the new title for the Civil Defense. This new title has come about through the State of New Hampshire's Governor's Office of Emergency Management. The title more accurately reflects what the job is. This year, the Department was active during Hurricane Bob, organizing shelter for any citizens who needed. We were fortunate to have access to the Elementary School for this purpose, and several people took advantage of the shelter for a period during that windy, rainy evening.

The department also participated in a test exercise of the Pittsfield Hydro notification system, which would be utilized in the event of a crisis at the dam. The test results are still under evaluation.

For 1992, I will update our emergency plan, and incorporate the necessary references to the Berry Pond Dam Failure Plan, and the Pittsfield Hydro Project Plan. I will also further develop training materials, and a resource library for use by all of our Departments.

The Department of Emergency Management is quite dynamic, and requires constant attention. Our plans must be available to implement at a moment's notice. The plans are quite comprehensive, and address natural disasters, hazardous materials spills, and other types of catastrophe.

The Selectmen appointed me to the position this summer, and I feel there is an advantage of holding both this position, and the Town Administrator position. There is a natural, built in channel of communications both to the Department Heads involved in providing the services, and to the Board of Selectmen who are responsible for overseeing the operation.

Respectfully submitted:
David Barker
Director of Emergency Management



FIRE DEPARTMENT REPORT

The Fire Department responded to 311 calls during 1991. 138 of these calls were for medical aid while the rest, 173 were fire related. 55% of our calls occurred during the day between 6:00 AM and 6:00 PM. A further breakdown of calls follows this report.

1991 was a costly year for apparatus breakdowns as the age of our trucks begins to catch up with us. A transmission had to be rebuilt, 3 clutches were replaced on 3 different trucks, a heater core was replaced, batteries were replaced, the pump and Dynamote on Engine 1 needed repairs, 2 mufflers required replacement as did 6 tires, a broken water pump on the engine of the Ladder Truck required that a new shaft be custom machined since it wasn't a stocked item and body repairs were done on the wheel wells on the Ladder Truck in order for it to pass inspection.

Anticipated vehicle expenses for 1992 include; repair of an area that is rusting thru on the water tank of the Tanker, replacement of U-Joints on the Ladder Truck, 2 more tires, repair of a rusted fender on the Tanker and testing of the aerial ladder.

On a more positive note, as approved at the 1991 Town Meeting, the Department in conjunction with the Board of Selectmen, accepted bids from various manufacturers to build a new pumper to replace Engine 2. The bid was awarded to and a contract was signed with Pierce, with an anticipated delivery date of Spring, 1992.

Between emergencies, members devoted many hours to training. Eight members were State certified at the Fire Fighter One Level and 2 at the Career Level. Five members have registered to take a Fire Fighter One Level class and 10 have registered for a career level class beginning January 1992. Members were also trained and received State certification in the Incident Command System, Hazardous Materials - Operations Level, as well as attended a Loss Prevention Program that was taught by Compensation Funds of NH, our workers' compensation carrier, to help keep the Town's insurance costs down. They spent time training to meet the new State requirements for Commercial Drivers' Licensing, attended an Aerial Ladder Operation and Safety class and drilled in hydraulics and pump operations.

We have four members trained as EMT's and four other members re-certified as EMT's. Several members also completed CPR training.

During the year, the Selectmen contracted with a different company, Lifestar Ambulance, to provide ambulance service to the community. We have developed an excellent working relationship with their staff, have trained with them on several occasions and find them to be a devoted and responsible organization.

We received a surplus high-pressure air compressor from the State which will allow us to fill our own breathing air bottles. This will eliminate air bottles being out of service while waiting until a member can make arrangements and take them to another Town that has an air compressor. This often took several days, a potentially dangerous situation.

The Department worked towards building our membership this year by holding membership drives and an Open House. These efforts just barely exceeded our attrition for the year. The Open House was well attended by the families of our existing members.

FIRE DEPARTMENT REPORT CONTINUED

We began a new company within the Department, called the Support Company, in response to members of the community which had expressed an interest in performing non-emergency functions of the Department. This has already been quite popular with several individuals already joined and with more that have shown an interest in joining. Their success is steadily growing and they are being integrated more and more into the Department as they become more familiar with it.

Members of the Department put together a program for the schools for Fire Prevention Week that was well received by the students. We've received a number of nice compliments from parents who report that their children learned some very important lessons. We've even seen positive results of these lessons at various emergencies where children have taken the proper action, possibly saving the lives of their family, such as crawling low in smoke or getting out of the house and calling from a neighbors home. When questioned later, the children advised that they had learned it at school from the Fire Department.

The Department participated in the Old Home Day Parade, put up and took down the Christmas lights around Town and transported Santa for the Community Christmas Tree Lighting Festivities. Members also ran a successful Christmas Tree Sale. Our thanks to everyone who supported this effort.

Many hours were spent putting together written Standard Operating Procedures, which were printed and issued in early Spring. This effort put in writing numerous orders and instructions which had been passed along verbally for as long as anyone could remember and provides guidelines for emergency and non-emergency operation and conduct. It will help new members understand how we operate more quickly as well as provide a ready reference to those not-so-newcomers. Most importantly it sets the requirements for a safer operation to better insure that all of our members return safe and sound from each call.

We began working with the Selectmen's Office to inventory all Department equipment and on a problem that has long plagued both the Police and Fire Departments; street names and an inconsistent house numbering system. Having two roads with the same name or similar names, roads that have six or more names and an infinite number of opinions as to where that named section of road begins and ends, only leads to confusion and wastes precious time during an emergency. The Selectmen have agreed to make this a priority for 1992 and we look forward to working with them on this project.

We the members of the Fire Department are citizens and taxpayers of the Town who volunteer our time and resources to help the community and it's members. The best interest of the community is always our priority. There are those in the community that would have you think otherwise and make an effort to undermine the good intent and efforts not only of the Fire Department but everyone who works to better our Town, by spreading vicious, false rumors. Please, if you hear something that doesn't sound right to you, do your part to better our Town, get to someone in a position to know the truth or to at least get the correct answer. Contact the Selectmen, Fire Wards or the Town Administrator. We want to know your concerns and to be able to get you the information you deserve, correct information! Leave rumors to what they are; vicious gossip and misdirected energy.

FIRE DEPARTMENT REPORT CONTINUED

My thanks go out to everyone who supported the Department in any way this past year. I would especially like to thank all the volunteers that make up the Pittsfield Fire Department for all of your efforts during 1991.

It's been an honor to serve the Town and we look forward to 1992.

Respectfully submitted:
Douglas N. Stevens, Fire Chief

"Fire Won't Wait - Plan Your Escape"

Dialing 9-1-1 in Pittsfield will **NOT** connect you with an emergency service!

TO REPORT A FIRE OR MEDICAL EMERGENCY - DIAL 225-3355

SUMMARY OF CALLS FOR THE PITTSFIELD FIRE DEPARTMENT FOR 1991

Appliance Fires	1
Building Fires	9
Box Alarms	20
Brush & Grass	5
Chimney Fires	5
Drills	5
Electrical Problems	4
Extinguished Fires	0
Fire Alarm Activations	15
Furnace Problems	1
Gas Leaks & Fuel Spills	3
Investigations	2
Medical Aid	138
Mutual Aid	33
Non Permit Fires	4
Odors in Buildings	2
Outside Fires	1
Service Calls	7
Smoke in Building	6
Smoke Investigations	9
Vehicle Accidents	30
Vehicle Fires	3
Wires	8
TOTAL CALLS FOR 1991	311
TOTAL CALLS FOR 1990	288



REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

1991 was a very dry and busy year for the New Hampshire Forest Fire Services as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. 450 wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local fire departments.

In every municipality, there is a Forest Fire Warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other fire department members under the direction of the N.H. Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the N.H. Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

Respectfully submitted:
O. Herbert Emerson
Forest Fire Warden

For burning permits, please call 435-6908



**CARPENTER MEMORIAL LIBRARY
ANNUAL REPORT 1991**

Nineteen Ninety One brought continued growth and change to the Carpenter Library. In May the Library regretfully accepted the resignation of Librarian Susan Paige-Morgan. Susan was an able administrator of the Library; overseeing many new initiatives, including installation of the Library computer. Leslie Vogt is the current Librarian.

The computer was generously donated to the Library by the Pittsfield Rotary Club. The Library staff have found the computer to be a real time saver, especially with patron files, processing overdues and cataloging books.

The Friends of the Carpenter Library continued their fundraising activities under the energetic guidance of Judy Dunne. Two picnic baskets were raffled off during Balloon Rally and a set of encyclopedias was auctioned off this fall. The Library is very grateful for the efforts of the Friends, especially considering the cutoff of State funds in 1989 and the Library's ineligibility for most Federal funds due to lack of handicapped access.

Pre-school story hour, held at 10:00 AM Friday mornings, continues to have loyal participants. The program is coordinated by Elizabeth Adams, with caregivers taking turns reading stories and providing simple activities. The summer reading program was once again successful, with approximately 65 children reading a minimum of 10 books in 8 weeks.

Currently the Library has two regular volunteers assisting the staff for a total of four days a week. Renee White and Gordon, who is developmentally disabled and accompanied by an aide. Marge Stapleton and Maureen VanHorn are also valuable library volunteers.

Respectfully submitted:
Ralph Van Horn, Chairperson
Sybil Pease
Marge Stapleton
Board of Trustees

1991 Carpenter Memorial Library Statistics

Circulation:

Adult	5,252
Juvenile	6,425

Total	11,677

Acquisitions:

Adult Fiction	229
Adult Non-Fiction	169
Juvenile Fiction	294
Juvenile Non-Fiction	66

Total	796
Books Purchased	540
Books Donated	218

Total	798

Patrons Registered:

New Adult or Family Registrations	129
New Juvenile Registrations	84

Total Number of Registrations	623

CARPENTER MEMORIAL LIBRARY

Balance January 1, 1991 \$15,573.04

RECEIPTS: Town of Fittsfield \$21,710.00
 Carpenter Trust Fund 899.24
 Lizzie Foote Trust Fund 123.66
 Charles Entler Trust Fund 39.89
 Fines, Book Sales, Gifts 294.50
 Sled Dog Fund 24.17
 Book Refunds 127.52
 Interest on Checking Account 593.18

 23,812.16

 \$39,385.20

EXPENSES: Salaries \$11,680.50
 Books/Periodicals 7,458.42
 Supplies/Misc. 542.94
 Travel/Prof. Fees 30.00
 Oil 1,642.11
 Electricity 443.04
 Equip./Services/Repairs 802.39
 Telephone 484.95
 FICA 893.52
 **Transfer to Trust Fund Account 5,266.26

 -29,244.13

 \$10,141.07

Balance Checking Account as of 12/31/91
 **Transferred the following amounts to a separate checking account "Carpenter Memorial Library Trust Funds." These funds can only be used for specific purposes as designated in the original trusts:

Carpenter Trust Fund 4,200.51 (1989-1991)
 Jenkins Memorial Fund 360.00 (1990-1991)
 Lizzie Foote Trust Fund 618.90 (1989-1991)
 Sled Dog Trust Fund 86.85 (1989-1990)

 \$ 5,266.26

CARPENTER TRUST FUND: (Town Trust Fund)
 RECEIPTS: Transfer Library Check 4,200.51
 Town Trustees 851.38

 5,051.89

 -191.35
 \$ 4,860.54

 Balance December 31, 1991: \$ 4,860.54

LIZZIE FOOTE TRUST FUND: (Town/Trust Fund)
 RECEIPTS: Transfer Library Check Acct. 618.90
 Town Trustees 124.34

 743.24

 -90.00
 \$ 653.24

EXPENSES: Books
 Balance December 31, 1991: \$ 653.24

CARPENTER MEMORIAL LIBRARY CONTINUED

SLED DOG TRUST FUND: (Town/Trust Fund)
 RECEIPTS: Transfer Library Check Acct. 86.85
 Town Trustees 23.11

 \$ 109.96

Balance December 31, 1991: \$ 109.96

 MARGARET & EVERETT BATCHELDER FUND: (\$580 Trust)
 RECEIPTS: Memorial Trust Fund 580.00
 Interest from OG&E Stocks 12.27

 \$ 592.27

Balance December 31, 1991: \$ 592.27

 BUTLER TRUST FUND: (Town/Trust Fund)
 RECEIPTS: Passbook #511865 674.36
 including interest 40.11
 Town Trustees -----
 714.47

EXPENSES: Books
 Balance December 31, 1991: \$ 589.44

 -125.03

CALVIN W. & AGNES D. FOSS FUND: (\$1,000 Trust)
 RECEIPTS: Passbook #244322 including interest \$ 1,052.70

 GERTRUDE & ERALSEY FERGUSON FUND: (\$5,000 Certificate)
 RECEIPTS: Passbook #190601 417.12
 including interest -----
 Interest from NHSK Certificate 146.26

 563.38

EXPENSES: Books
 Balance December 31, 1991: \$ 488.38

 -75.00

JENKINS ROOM MEMORIAL FUND: (\$1,200 Trust)
 RECEIPTS: Passbook #518856 6,633.50
 including interest 360.00
 Transfer Library Check Acct. 310.00
 Donations/Gifts -----
 7,303.50

EXPENSES: Repairs, Supplies, Rubbish Removal
 Balance December 31, 1991: \$ 6,195.83

 -1,107.87

Bank Interest on Trust Account 148.90
 Balance Trust Fund Checking Acct. as of 12/31/91 \$14,701.06

Respectfully submitted:
 Sybil G. Pease
 Ralph C. VanHorn
 MarJorie D. Stapleton

PITTSFIELD POLICE REPORT

The following indicates the overall activity of the Police Department for the year of 1991:

	1988	1989	1990	1991	(+/-)%
Accidents	103	110	74	47	-36%
Arrests	188	312	392	351	-10%
(charges brought)					
Criminal Reports	472	551	575	422	-27%

For the first time in the last 4 years the Police Department has seen a decrease in all areas. Through proper training and active patrols, it is our intention to continue this trend in 1992.

Our drug prevention program, D.A.R.E. continues to be a success. The Department, currently in the third year of the program, is looking to establish the program in the High School.

Near completion, the Police Department will soon be moving to a new location, that being the basement of the former Memorial School on Main Street. The 1,450 square foot area will allow the Department to accomplish its goals in a more appropriate manner. The Police Department would like to thank the Board of Selectmen for their support in this project, as well as the numerous people and businesses who gave time and supplies to allow this project to become a reality.

As always, it is important to remember, that we, the members of the Pittsfield Police Department are here to serve and protect you, the citizens of Pittsfield.

Respectfully submitted:

John P. Charron, Chief of Police

PITTSFIELD POLICE DEPARTMENT ACTIVITY SHEET

ACCIDENTS	83	LOST & FOUND	11
ACCIDENTAL FIRE ALARMS	41	MEDICAL EMERGENCIES	93
AID TO OTHER DEPARTMENTS	140	MEETINGS	94
AID TO PERSONS	183	MENTAL PERSON	5
ANIMALS	61	MISCELLANEOUS	1,238
ARRESTS	135	MISSING PERSON	9
ARSON	0	M.V. CHECKUP	109
ASSAULTS	47	M.V. COMPLAINTS	104
ATTEMPT TO LOCATE	24	NARCOTICS	7
AUTO THEFTS	5	O.H.R.V. COMPLAINTS	15
BOMB THREATS	4	OFFENSES AGAINST FAMILY	15
BURGLARIES	26	PHONE CALLS	623
CHECK FILES	16	POSSESSION STOLEN PROPERTY	2
CIVIL PROBLEMS	93	PROPERTY/HOUSE CHECKS	1,451
CRIMINAL MISCHIEF	85	RAPE	6
CRIMINAL THREATENING	16	RECOVERED PROPERTY	31
CRIMINAL TRESPASS	10	REFERRED TO OTHER DEPTS.	11
COURT CASES	81	RELAYS	89
DEFECTIVE EQUIPMENT TAGS	69	RUNAWAYS	12
DISORDERLY CONDUCT	85	SERVICE OF PAPERWORK	173
DOMESTIC	120	SEX OFFENDERS	4
FALSE FIRE ALARM	13	SPECIAL DETAILS	80
FORGERY	2	SUICIDE & ATTEMPTS	4
FRAUD	7	SUSPICIOUS PERSON/VEHICLE	143
HARASSING PHONE CALLS	23	THEFT	80
HIT & RUN	1	TOWN ORDINANCE	51
INTELLIGENCE	73	TRAFFIC CITATIONS	179

POLICE REPORT CONTINUED

INTRUSION ALARMS	80	TRAINING	33
INVESTIGATIONS	381	UNATTENDED DEATHS	2
JUVENILE PROBLEMS	79	WARNINGS	453
LIQUOR LAWS	19	WEAPON VIOLATION	2
LITTERING	7	WANTED PERSONS	8
EMBEZZLEMENT	2		
		TOTAL	7,148

CRIMINAL ARRESTS 1991 - MISDEMEANORS

AGGRAVATED DWI	2
ASSAULTS	24
BAD CHECKS	1
CRIMINAL MISCHIEF	5
CRIMINAL THREATENING	2
CRIMINAL TRESPASS	3
CRUELTY TO ANIMALS	2
DISOBEYING AN OFFICER	1
DISORDERLY CONDUCT	11
FALSE INFORMATION TO AN OFFICER	1
HARASSMENT	1
HINDERING APPREHENSION	2
OPERATING AFTER SUSPENSION	16
POSSESSION OF STOLEN PROPERTY	1
POSSESSION/TRANSPORTATION OF A CONTROLLED DRUG	3
PROHIBITED SALES	2
RECKLESS CONDUCT	2
RESISTING ARREST	9
THEFT	2
WARRANTS	30
SUB-TOTAL	120

CRIMINAL ARRESTS 1991 - FELONIES

FORGERY	1
HABITUAL OFFENDER	3
POSSESSION/TRANSPORTATION OF NARCOTIC DRUGS	1
SUB-TOTAL	5

CRIMINAL ARRESTS 1991 - VIOLATIONS

DISOBEYING AN OFFICER	1
DWI	21
POSSESSION OF ALCOHOL	8
RECKLESS OPERATION	1
TRANSPORTATION OF ALCOHOL	2
SUB-TOTAL	33
TOTAL	158

ANIMAL CONTROL OFFICER'S REPORT

The following is a summary of the activities involving the Animal Control Officer for the Town of Pittsfield:

Calls received by Animal Control Officer:

Canine	180
Feline	31
Livestock	9
Domestic Fowl	3
Wild Animal	5
Dead Animal	12
Lost Canine	30
Lost Feline	5
Found Canine	23
Found Feline	3

TOTAL CALLS 301

Canines taken to N.H. Humane Society, Laconia by the ACO - 14

Felines taken to N.H. Humane Society, Laconia by the ACO - 23

Canines taken to N.H. Humane Society, Laconia by Residents - 5

Felines taken to N.H. Humane Society, Laconia by Residents - 3

TOTAL 45

Canines adopted out by ACO - 4

Felines adopted out by ACO - 4

TOTAL 8

I believe the major thrust of this office in 1992 should be in the area of education. The public should be made aware of a rapidly spreading strain of Rabies that is expected to reach this area by summer. DO NOT HESITATE, VACCINATE! All canines and felines that are not vaccinated are at risk from this disease.

Respectfully submitted;

Lars Samson, Animal Control Officer

PUBLIC WORKS DEPARTMENT REPORT

The first part of the winter of 1991 was very mild. The Highway Department was able to devote much of its time to roadside chipping of brush.

Mud season was short and the department was able to start spring grading of roads early. Other work completed during the spring included the cleaning of sidewalks and streets in time for Memorial Day and the replacement of the drainage systems on out-of-town roads.

During the fall we graded the roads again and continued our brush control program. The department delivered a total of 289 tons of chips to TIMCO.

November and December were very mild months and the Public Works Department ended the year with a surplus of money.

Roads shimmed this year were High Street, Norris Road and a section of Webster Mills Road.

Road sealed this year was Upper City Road.

Respectfully submitted:
George M. Bachelder
Supt. of Public Works



**WASTEWATER TREATMENT PLANT REPORT
SUPERINTENDENTS REPORT**

The Treatment Facility has completed the first full year of operations since the new aeration equipment was installed in December of 1990. The aeration equipment has operated well and only the amount of aeration necessary for the proper operation of the facility has been used. This has resulted in over a ten percent reduction in electric power consumption.

In the fall of 1991 the Town of Pittsfield was re-issued a permit by the Environmental Protection Agency for the Treatment Facility to discharge into the Suncook River. The permits are renewed every five years and from one permit to another EPA and the State can change discharge limits and other monitoring requirements. This, in fact, has happened with additional costs to the Town. Part of the costs are being absorbed by the reduction in power consumption. The rest of the additional costs are being taken from other areas in the budget.

The Town will be changing the method of setting sewer charges. It is the present intent to bill quarterly, using the water consumption records from the Pittsfield Aqueduct Company to determine sewer bills. This method of calculating sewer charges will be a much fairer method and will more closely reflect each user's actual discharge to the Treatment Facility.

Respectfully submitted:
Vernon C. Hipkiss
Superintendent

WELFARE REPORT

The Town Welfare expenditures for 1991 did exceed the amount budgeted for the year. The high unemployment rate and the increase in the cost of living has played a major role in the increase in welfare cases and the assistance needed.

The Welfare Department has worked hard to try to keep the welfare expenditures under control, thus helping to keep the Taxpayers dollars down. The following are a few ways in which the Welfare Department has tried to save the Taxpayers money:

1. Heating fuel for welfare clients is purchased at a fixed, Town Bid rate.

2. Special Delivery charges for heating fuel for welfare clients are avoided by calling prior to noon on a given day or using diesel fuel from the Highway Department when applicable, until delivery can be made.

3. The Town's Food Pantry is used for welfare clients who are out of food. The Food Pantry was started by the Welfare Department as a means of supplying food immediately to clients. The Food Pantry has enabled the Welfare Department to reduce the food vouchers. The Welfare Department has received food donations from townspeople, churches and businesses. These food donations are greatly appreciated!

The Welfare Department realizes that income loss is traumatic and suggests that clients seeking assistance take advantage of the following community and state resources:

1. File immediately for unemployment benefits if they have lost their job.

2. Apply for the N.H. Food Stamp Program.

3. Apply for the N.H. Supplemental Food Program for Women, Infants and Children (WIC).

4. Apply for the N.H. Aid to Families with Dependent Children (AFDC or AFDC-UP).

5. Apply for Fuel Assistance Program (CAP).

6. Apply to the State of N.H. for financial assistance to needy aged, blind or disabled people (OAA, APTD or ANB).

7. Apply to Supplemental Security Income (SSI) for financial assistance to aged, disabled and blind people who have limited income and assets. (This is a federal program).

It is important to remember that the Welfare Department is here to provide assistance to those clients who are in need according to the Town and State Welfare Guidelines. However, it is also important that every welfare client realize that they have a responsibility to the Town for any assistance given. The welfare recipient is obligated to repay any assistance given to them per N.H. Revised Statutes Annotated, 165:20-b. This repayment is done through the following two ways:

1. Participation in the Welfare Department's Work Program with B.C.E.P., Highway Department, Wastewater Treatment Plant or Town Administrator's Office.

2. Setting up a repayment plan on a weekly or monthly basis with the Welfare Department.

The Welfare Department is trying to help its clients manage their money more efficiently by making them account for what

WELFARE REPORT CONTINUED

bills their unemployment check, AFDC check, Social Security check, or any other form of income will pay for. (Example: rent receipts, electricity bills, fuel bills, food receipts, prescriptions, etc.). The purpose of this is to show the welfare clients how they are spending their money compared to the money they are receiving.

The Welfare Department is trying to help its clients realize the importance of contacting the electric company, fuel company or landlord when they are having financial trouble. In most instances they will work with the client if they realize there is a financial problem.

Respectfully submitted:
Pamela St.Laurent, Welfare Director

BUDGET COMMITTEE

Once again this year, the Budget Committee has to face the task of trying to maintain our schools and town services in the midst of very difficult economic conditions.

Since early November, the Budget Committee, the Selectmen and the School Board have been working towards these ends. We have spent many hours balancing our needs and wants against our ability to afford them.

I wish to thank the members of the Committee for their hard work and dedication. I encourage anyone with an interest in better understanding the financial situation of our town and schools to see the Town Moderator regarding an appointment to the Budget Committee.

Respectfully submitted:
Cedric Dustin III, Chairman

HOUSING STANDARDS AGENCY

The purpose of the Pittsfield Housing Standards Agency is to make certain that all rental units in the town meet standards set by the residents through the Housing Standards Ordinance.

The members of the Agency include Steven Ferras, Chairman; Donald Bergeron, Landlord Representative; Robert Zahn, Planning Board Representative; Douglas Stevens, Fire Chief; Steven A. Davis, Health Officer; June Valentyn, Planning Board Designee; Willard Bishop, Planning Board Designee and Shirley Gray, Fire Department Designee. The Agency employs three inspectors, James Donini, Marco Lacasse and Francis Girard. We also employ Arline Whynot as our secretary.

During the 1991 year the Agency implemented biennial inspections, developed and adopted bylaws and updated the ordinance in accordance to the 1991 Town Meeting.

Arline Whynot has also reorganized and computerized the Agency's rental list, which has greatly improved the efficiency of the Agency.

The HSA members have decided that in 1992 certain sections of the ordinance will be reviewed for further updating. Any proposed changes would be brought before Town Meeting in 1993.

Respectfully submitted:
Steven Ferras, Chairman

PARKS & RECREATION COMMITTEE

The Parks & Recreation Committee completed its most active and successful year to date. Our success was due to the efforts of the committee members and volunteers. These measures saved a considerable amount of our budget, to provide quality recreational activities and facilities to the community.

The summer pool program under the direction of Minnie Plante's staff had its highest attendance and usage season ever. A newly developed park was created to provide an area for families to enjoy across from the pool with tremendous support from the Rotary Club organization.

Several projects were completed at the pool with minimal expense to our budget by utilizing committee members and volunteer help. These projects included the new park, rerouting the water runs, dredging the pool, repairs to the retaining wall, additional beach sand and additional lighting to the area.

PARKS & RECREATION REPORT CONTINUED

Activities provided were Old Home Day participation and events, Pool Day Cookout and a concert at Dustin's Park featuring Rick Charette, which drew close to 300 family members to the park on a beautiful late summer evening.

Future plans are to provide additional parking for the park, more picnic tables, a float for the pool, repairs and improvements to the pool house and bandstand, a fishing derby and building a bridge from the pool area to the new park with the cooperation and efforts of the Rotary Club organization.

Volunteers are always needed for our activities and projects and any new ideas are always welcomed. We will continue to provide our community with the best recreational facilities and events while striving to keep all costs well below our budget.

Respectfully submitted:
Stephen J. Catalano, Chairman

PLANNING BOARD

1991 was not a busy year for the Planning Board compared to recent past years. The economy contributed to a significant reduction in subdivision and land development. Lot line adjustments and discussions about incomplete or poorly planned land development took up much of the Board's time. Future plans and goals are controversial and charged topics among the Board members.

A brief and abbreviated list of Planning Board activities for the year 1991 follows:

January - February: Final approval of the Phillip Sabbia Subdivision.

March: 1. Decision involving the Eric Hodges property.
2. Alan & Patricia Bissonnette-Boundary Line Adjustment.
3. Daniel Silva & Paul & Anne Simard - Lot Line Adjustment.
4. Board members raised questions about the land being cleared by A. Piantadosi on Route 107.

April: 1. James Keenan Subdivision Application accepted - Willard Turner presented plan.
2. Several Board members walked the Keenan property to observe the wet areas on April 13.

May: 1. Willard Turner presented revised plans of Keenan Subdivision demonstrating another wet area.
2. Windwalker sought a Lot Line Adjustment.

June: Windwalker Property - Public Hearing for a Lot Line Adjustment.

August: Peter Yelle Property - Garage Construction.

November: Bill Klubben from the CNHRFC discussed the revision of the Master Plan.

December: 1. Gravel Pit Regulation - the Belcastro purchase of the Jenkins gravel pit on So. Pittsfield Road.
2. Establishment of a business park to attract small industry.

Details of these meetings and discussions can be found in the minutes of the Planning Board.

PLANNING BOARD REPORT CONTINUED

FUTURE PLANS AND GOALS

Revision of Pittsfield's Master Plan has been in the making for several years. The process was temporarily halted by the untimely resignation of Robert Moulton who had been working on this project with the help of the CNHRFC. Helen Schoppmeyer assumed this project a year ago and has attended regular CNHRFC meetings. The Town of Pittsfield decided not to continue membership with the CNHRFC by not granting sufficient funds in the budget. This decision will adversely effect the completion of the Master Plan Revision because the CNHRFC possesses the tools and the expertise to assist the Town in master planning.

Pittsfield needs a Revised Master Plan. The existing plan is inadequate for modern day suburban and rural planning. The plan revision must be completed prior to any significant future development of the Town. As the economy improves the Town via the Planning Board must be ready to deal with a rise in subdivision and land development. The current Master Plan does not address any specifics for development such as impact studies. Without these studies the Town is left without a basis for decision making on development. Hopefully the 1993 Budget will enable the Town to rejoin the CNHRFC.

The Planning Board has often debated designating an area as a business park to attract small business and industry to Pittsfield. The obvious benefits of this park would include employment and an increased tax base. The Board is planning a meeting with business leaders and community organizations within the Town to consider the establishment of a Business Park.

Respectfully submitted:

Robert Zahn, Chairman

SEWER COMMITTEE

The Sewer Committee assists the Selectmen by making recommendations for new sewer hookups, new sewer line extensions, fees, sewer ordinance rules and other request. The Sewer Committee also inspects new sewers and sewer hookups for the Town.

Last March, the New Hampshire Department of Environmental Services partially lifted the Sewer Connection Moratorium because of the recent improvements to the Pittsfield Wastewater Treatment Facility and the resulting good record of discharge permit compliance. There had been many requests for sewer hookup and proposed sewer extensions in the last few years that were put off while the moratorium was in effect.

The Committee did not experience the expected increase in request for hookups and no sewer extensions were proposed. Apparently many projects have been dropped or delayed because of the sluggish economy.

Respectfully submitted:

Carl Sherblom, Chairman

ZONING BOARD OF ADJUSTMENTS

A Public Hearing on a number of applications was held in seven of the past twelve months. Six variances were granted and five special exceptions were granted. No problems of any consequence were experienced by the Board over the past year. It is the feeling of the Board that certain language within the ordinance should be modified, in order to clear up confusion on several issues. The ordinance should be studied by a committee made up of a board member, a town official, and perhaps an interested citizen and these issues should be publicized and put on next years town ballot for approval by the citizens.

Minutes of each of our meetings and public hearings are available at the Town Office.

Respectfully submitted:
David J. Pollard, Chairman

BCEP SOLID WASTE FACILITY

	1991 BUDGETED REVENUE	1991 ACTUAL REVENUE	1992 PROPOSED REVENUE
REVENUE			
OPERATING REVENUE			
From Disposal Fees	1,000	5,082.00	5,000
Interest on Accounts	4,500	1,934.07	2,500
Refunds and Dividends	0	2,651.18	0
Demolition Fees	25,000	5,519.00	4,500
Sale of Equipment	0	73.14	0
Tonic Machine	2,000	1,207.32	1,500
Bad Check Fees	0	137.21	0
Cash Surplus (Deficit)	27,400	0.00	0
Dump Stickers	0	0.00	2,000
A/C Cobra Health Insurance	0	837.24	0
FROM RESERVE			
Transfers from Reserve	0	32,690.18	0
RECYCLING REVENUE			
Sale of Aluminum	10,000	8,363.25	6,000
Sale of Aluminum Scraps	0	0.00	500
Sale of Cardboard	3,500	4,415.53	2,000
Grants	30,000	18,823.61	2,500
Sale of Newspaper	500	634.64	0
Sale of Plastic	500	1,012.81	1,000
Sale of Tin	0	79.57	0
Sale of Copper	0	0.00	250
Sale of Auto Batteries	0	205.70	400
TAX REVENUE			
Town of Barnstead (25.13%)	86,875	86,875.00	126,268
Town of Chichester (15.57%)	55,600	55,600.00	79,137
Town of Epsom (29.11%)	100,775	100,775.00	146,266
Town of Pittsfield (30.01%)	104,250	104,250.00	150,788
TOTAL TAX REVENUE	347,500	347,500.00	502,460
TOTAL REVENUE	451,900	431,166.45	530,610

	1991 BUDGETED EXPENDITURES	1991 ACTUAL EXPENDITURES	1992 PROPOSED EXPENDITURES
APPROPRIATIONS			
ADMINISTRATIVE			
Administrator's Salary	24,000	23,588.32	30,000
Bonds (Treasurer)	600	258.00	300
Telephone	800	1,282.86	1,500
Mileage	100	270.50	200
Office Supplies	1,000	2,299.91	1,200
Legal Fees	2,000	1,303.22	500
Accounting Fees (Auditor)	1,300	1,481.81	2,500
District Report & SOP Manuals	0	0.00	500
Secretary (Treasurer)	11,500	10,625.06	11,700
Postage	200	507.43	650
Advertising	2,000	1,850.00	1,500
Dues (NHRRA - NHMA)	700	671.00	700
Meetings & Seminars	100	200.00	100
Office Furniture	900	1,626.04	0
Dump Stickers	0	500.00	500
Signs	200	269.76	500
Insurance (Liability)	10,000	7,400.00	7,500
Permits & Licenses (Regis)	100	246.50	400
Petty Cash	0	29.00	0
1991 Deficit Appropriation	0		30,000
Overlay/Contingency	10,000	0.00	0
Tonic Machine Rental & Tonic	2,000	1,301.85	1,200
Employee Benefits	0	348.30	0
MAINTENANCE			
Tools	2,000	5,634.88	1,000
Building	1,000	3,423.47	4,000

BCEP SOLID WASTE FACILITY CONTINUED

Machinery & Equipment	10,000	22,274.47	15,000
Thermtech Incinerator	3,000	3,267.24	0
Kelly Incinerator	3,000	4,673.46	0
Spare Parts, Supplies	1,000	219.50	2,500
Cleaning Supplies	0	193.83	250
Landscaping	600	283.97	500
OPERATIONS			
Fuel (Gas/Oil/Kero/Diesel)	2,000	2,986.21	6,000
Propane	30,000	19,115.81	0
Electric	11,000	7,771.01	6,000
Gross Wages	134,500	130,952.12	115,000
FICA	8,000	8,863.54	9,750
Medicare	2,000	1,663.59	2,300
Health Insurance	25,500	21,165.45	25,000
Workmen's Compensation	12,500	8,266.61	10,700
Unemployment Comp	0	538.56	1,260
Ash Tests	3,000	3,806.81	0
Safety Equip/Uniform Rentals	5,200	6,268.99	4,200
Machine Rental	0	0.00	10,000
Gravel	500	316.48	1,000
Snow Removal & Sanding	1,000	1,999.00	2,000
Employee Training	500	25.00	200
Life Insurance	0	70.44	0
IRS Penalty	0	254.32	0
Service Fee to Pittsfield	0	0.00	6,000
TRANSPORTATION & TIPPING FEES			
Bottles & Cans	0	272.92	0
Demo Materials (Tip Fees)	25,000	39,985.14	25,000
Freight & Trucking	0	2,195.44	2,000
MSW (Tipping Fees)	0	54,489.16	75,000
Tire Removal	4,000	3,200.00	4,000
Ash Removal	20,000	30,301.44	0
Hazardous Materials	1,300	3,508.42	7,500
Septage Removal	0	90.00	0
Transportation of Waste	0	0.00	35,000
Compacting Time for Excavator	0	0.00	12,000
CAPITAL EXPENDITURES			
Computer System for Office	0	0.00	3,000
Riding Lawnmower	0	0.00	500
Matching Funds/Recycling	40,000	30,627.78	5,000
Kelly Ash Platform	2,500	2,477.18	0
Plastic Perforator/Crusher	0	0.00	7,500
Floor Drain Holding Tank	1,000	1,020.00	0
Pilot School Recycling Prog.	5,000	0.00	0
Compost Pile	2,000	2,530.00	0
Transfers to Reserve Account	0	0.00	30,000
LANDFILL CLOSURE			
Engineering Costs	0	5,270.25	0
Contracted Services	0	440.00	2,000
Land Purchase for Landfill Closure	27,300	0.00	8,000
TOTAL APPROPRIATIONS	451,900	486,502.05	530,610

CENTRAL NEW HAMPSHIRE REGIONAL PLANNING COMMISSION

The Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 19 Towns and the City of Concord in Merrimack and Hillsborough Counties. The Town of Pittsfield is a member in good standing of the Commission.

The CNHRPC is organized under RSA 36:45-53 to prepare coordinated regional plans and to assist communities with local planning activities.

Our accomplishments over the last year include:

Regional Plan: The Commission adopted the Land Use Element of the Regional Master Plan at the annual meeting in May. Staff is meeting with planning board to explain the recommendation of the plan.

Housing: The CNHRPC began to debate conclusions and recommendations for the draft housing element of the regional master plan, distributed during the Fall. We sponsored a discussion of the implications for local zoning of the Britton vs. Chester NH Supreme Court case at the November 21, 1991 Commission meeting. Staff is meeting with planning boards to discuss both the housing element and the Chester court case.

Transportation: The Transportation Advisory Committee completed and adopted in 1991 the Regional Truck Route Study, an element of the regional transportation plan, due for completion in 1993. The Committee also completed and adopted the Steeplegate Mall Traffic and Land Use Study. The study brought together planners from Chichester, Concord, Loudon and Pembroke to identify traffic and land use issues of mutual concern and to develop strategies to preserve and enhance traffic mobility and land use compatibility in the area in preparation for the eventual growth and development in the mall area.

The CNHRPC continued to provide support for the public participation and environmental reviews for the Concord to Spaulding Turnpike EIS and preliminary design study.

Work began on the EIS and design of the Hillsborough Bypass. The Commission is responsible for public participation, parts of the EIS and to review the design.

Solid Waste: The Commission continues to assist the Central NH Solid Waste District in implementing its state approved Solid Waste Management Plan. The Commission had assisted the Central and Hopkinton-Webster districts in the preparation of their plans and with obtaining state approval.

Recycling: The CNHRPC prepared a regional recycling status update, funded by a grant through the Governor's recycling initiative.

Household Hazardous Waste Collection: The CNHRPC organized its third household hazardous waste collection on October 5, 1991, with collection sites in Allenstown and Henniker. Co-sponsors were the Towns of Allenstown, Bow, Dunbarton, Henniker, Hopkinton, Pembroke, Sutton, Warner, Washington and Wilmot.

River Management and Protection: The Commission co-sponsored the successful nomination of the Contoocook River to the NH Rivers Management and Protection Program. The Commission helped organize and will provide technical assistance to the Federal Wild and Scenic River and NH River Management and Protection Program studies for the upper Merrimack River.

CENTRAL NH REGIONAL PLANNING COMMISSION

Geographic Information System (GIS): The system, designed to map and manage geographic information, was used for the regional land use, transportation and housing plans and for the Bow, Pembroke and Salisbury town plans.

During 1991 RPC staff met with the planning board to discuss current and future town planning tasks, your priorities for the Regional Planning Commission, the progress of the regional master plan and our GIS.

Other activities in Pittsfield included researching eligibility of planning board alternates to be officers; researching what approvals are necessary to file plat showing other existing lot lines and ownership; preparing and presenting a two hour basic training session for planning board members, which included information from previous workshops on planning board powers and duties, subdivision and site plan review and regulations and impact studies; providing detailed information on Community Development Block Grant (CDBG) eligibility and application to the water company; and providing zoning map and other information on existing light industrial development in Pittsfield to P'SNH.

Respectfully submitted:
Bill Klubben, Executive Director

**COMMUNITY ACTION PROGRAM
BELKNAP-MERRIMACK COUNTIES, INC.**

Funds for Community Action Program continue to be generated in many ways. Support for the Area Center is based on local tax dollars. In this way, we can provide, through our Area Center, local service delivery of our many programs as well as effective outreach, needs assessment and program development. If we are to be effective in delivering services in your town, as well as others in our area, the Area Center is vital. In the area of program development, I'd like to take a moment to thank you for your interest and support of our programs.

The attached budget reflects minimum costs of maintaining the Suncook Area Center. It also delineates the budget request for Pittsfield. This figure is determined by the local community participation level and services provided. We all empathize and are well aware of the financial pressures and economic problems of local communities. These same pressures and problems have and are constantly increasing the demand and need for Community Action assistance and services to families and individuals with low incomes. We will continue to work closely with your welfare officer to ensure the maximum availability of our program, as well as continue to mobilize any resources that become available to help serve your community.

In order to comply with specific requests for much more detailed and documented activities in the Suncook Area Center, we have included a brief note on each of our programs with figures as to how many people from Pittsfield participated in these programs. We hope this makes our services clearer and as always, will be happy to answer any questions that may arise. Thank you for your continued cooperation.

Therefore, on behalf of the Suncook Community Action Area Center and the \$248,215.18 worth of service dollars provided to the Town of Pittsfield, I respectfully request a formal review and consideration of our services and submit the following recommendation from the Budget Committee: "To see if the Town will vote to raise and appropriate the sum of \$1,709.00 for the continuation of services to the low income residents of Pittsfield through the Suncook Area Center of the Community Action Program Belknap-Merrimack Counties, Inc."

Respectfully submitted:
Chris Averill, Area Director

1991 SUMMARY OF SERVICES
PROVIDED TO PITTSFIELD RESIDENTS
BY THE SUNCOOK AREA CENTER
BELKNAP-MERRIMACK COMMUNITY ACTION PROGRAM

SERVICES

COMMODITY SUPPLEMENTAL FOOD PROGRAM - is a nutrition program that offers participants free nutritious foods to supplement their daily diet. The program serves children under six years of age, women during pregnancy and up to 12 months after the birth of their baby. Food is distributed from our Concord warehouse. Value \$45.00 per unit.

Unit of Service - 717 Food Packages
of Households/Persons - 87 Persons
Value - \$32,265.00

*(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs).

CONGREGATE MEALS - All senior citizens are welcome to our congregate meal sites for nutritious hot meals, social/recreational activities and field trips. Value - \$5.40 per meal.

Unit of Service - 5,288 Meals
of Households/Persons - 44 Persons
Value - \$28,555.20

EMERGENCY FOOD PANTRIES - Provides up to three days of food for people facing a temporary food crisis. Value \$3.00 per meal.

Unit of Service - 209 Meals
of Households/Persons - 23 Persons
Value - \$627.00

FUEL ASSISTANCE - Income eligible households, particularly the elderly, are assisted with energy costs during the heating season. The average assistance per household was \$418.86.

Unit of Service - 203 Applications
of Households/Persons - 203 Households
Value - \$85,029.35

MEALS-ON-WHEELS - Provides the delivery of nutritionally-balanced hot meals to homebound elderly or adult residents five days per week. Value \$5.49 per meal.

Unit of Service - 4,470 Meals
of Households/Persons - 22 Persons
Value - \$24,540.30

RURAL TRANSPORTATION - Provides regularly scheduled transportation to and from towns in Belknap and Merrimack Counties to medical and professional facilities, shopping centers and congregate meal sites. Value \$4.10 per ride.

Unit of Service - 583 Rides
of Households/Persons - 130 Persons
Value - \$2,390.30

SENIOR COMPANION PROGRAM - Provides friendly visiting and respite services for homebound elderly. Income eligible seniors (60+) serve as companions. Value to companions include mileage, weekly stipend (\$4.00 per unit). Value to visitees is compared to similar private services (\$5.00 per unit/hour).

Unit of Service - 1,900 Volunteer Hours; 778 Visitee Hours
of Households/Persons - 2 Persons (Vol.); 19 Persons Visited
Value - \$7,600.00 (Volunteer); \$3,890.00 (Visitees)

WEATHERIZATION - Improves the energy efficiency of income eligible households. Supplemental Program also includes furnace replacement, water heater replacement and roof repair. Values includes materials and labor costs. \$1,140.54 average support costs.

Unit of Services - 8 Homes

of Households/Persons - 8 Homes

Value - \$4,307.57 (Materials); \$9,124.32 (Support Costs)

WOMEN, INFANTS AND CHILDREN - Provides specific foods to supplement daily diet of pregnant or nursing women as well as children under 5. Participants receive medical/nutritional screening, counseling and education. Value includes monetary value of vouchers and clinical services. \$38.50 per unit.

Unit of Service - 1,237 Vouchers Packets

of Households/Persons - 87 Persons

Value - \$47,624.50

*(An individual may not be enrolled in both the WIC Program and CSFP, but a family may have members on both programs).

USDA COMMODITY FOODS - Distribution of Federal Surplus Foods to income eligible people through scheduled mass distributions.

of Households/Persons - 145 Households

Value of Applesauce - \$.39/1 lb. can	(126 Applesauce)	49.14
Value of Butter - \$1.28/1 lb. block	(544 Butter)	696.32
Value of Cheese - \$5.97/5 lb. block	(122 Cheese)	728.34
Value of Cornmeal - \$.59/5 lb. bag	(105 Cornmeal)	61.95
Value of Flour - \$.72/5 lb. bag	(202 Flour)	145.44
Value of Honey - \$1.23/1.5 lb. bottle	(185 Honey)	227.55
Value of Peanut Butter - \$1.68/2 lb. can	(130 Peanut)	218.40
Value of Rice - \$.20/2 lb. bag	(260 Rice)	52.00
Value of Vegetarian Beans-\$.33/1 lb. can	(250 Veg. Beans)	82.50

Total of All: \$248,215.18

INFORMATION AND REFERRAL - CAF provides utility, landlord/tenant, legal and health counseling, as well as referrals for housing, transportation and other concerns to anyone in need. Value of services varies from client to client.

MINUTES OF THE ANNUAL TOWN MEETING
TOWN OF PITTSFIELD
March 16, 1991

At 11:00 A.M. on Saturday, March 16, 1991 Moderator Henry Stapleton called the Annual Town Meeting to order.

Reverend Jeff Collins gave the prayer.

Moderator Henry Stapleton set the rules. Anyone wishing to speak was asked to use the microphone. When you are speaking, please speak to the moderator, not to someone in the audience. One person will speak at a time. The Moderator will entertain only one amendment on the floor at a time and we will act on one amendment at a time only.

ARTICLE #1 To choose one Selectmen for a three (3) year term; one Treasurer for a two (2) year term; one Fire Ward for a three (3) year term; one Town Clerk/Tax Collector for a three (3) year term; one Library Trustee for a three (3) year term; and one Trustee of Trust Funds for a three (3) year term.

The election results from 3/12/91 are as follows: Selectmen Fred Hast (159), Donna Webber (310), Donna Webber, elected; Treasurer Barbara Davis (47), Barbara Davis, elected; Town Clerk/Tax Collector Elizabeth Hast unopposed, elected; Fire Ward Leonard Deane II unopposed, elected; Library Trustee Marjorie Stapleton unopposed, elected; Trustee of Trust Fund John E. Perkins unopposed, elected.

ARTICLE #2 "Shall we adopt Optional Elderly Exemption from property tax? The optional exemptions, based on assessed value, for qualified taxpayers: for a person 65 years of age up to 75 years \$5,000; for a person 75 years of age up to 80 years, \$10,000; for a person 80 years of age or older, \$20,000. To qualify the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or jointly, or if the real estate is owned by his spouse, they must have been married for a least 5 years. In addition, the taxpayer must have a net income of less than \$10,000 or if married, a combined net income of less than \$12,000 and own net assets not in excess of \$30,000, excluding the value of the person's residence?"

The voting results from 3/12/91 are as follows: yes 403 - no 72; Article adopted.

ARTICLE #3 Do you favor adoption of the Town Manager Plan, as provided in Chapter 37 of the Revised Statute Annotated? (By Petition).

The voting results from 3/12/91 are as follows: yes 177 - no 237; Article defeated.

ARTICLE #4 To see if the Town will vote to add the following language to Section I, 1.7(4): "Because the Board of Selectmen serves as a board of appeals from the Housing Standards Agency, it shall not in any way participate in the administration of that Agency, including but not limited to the hiring of inspectors, the making of rules, and the initial setting of fees." (By petition).

John Stapleton asked if the Moderator was going to read whole warrant? Moderator answered question by stating that he did not intend to read the whole warrant, unless the body wishes to. It is the Moderator's intention to read each article as they come up. There were no objections to this procedure.

John Stapleton made a motion to pass over Article 4 thru 14 and take up after Article 38, seconded.

1991 TOWN MEETING MINUTES CONTINUED

John Freeman made a motion to amend John Stapleton's motion by adding Article 32, seconded.

Would John Stapleton explain why he would like to have this done this way? John Stapleton stated that he could see a long discussion on these articles and would like to get down to the nitty-gritty.

Shirley Gray stated that she didn't think this was a very good idea, because by that time, everyone will be tired.

Joe Carson stated that there are 12 articles to do with the Housing Standards Agency and that is a lot to go over at Town Meeting. There are articles people haven't even seen here and they don't know what they are about. Mr. Carson stated these articles should have had a public hearing and then they could have had something to vote on. Mr. Carson stated 12 articles could take the rest of the afternoon to discuss fully. Mr. Carson stated that he felt this wasn't the time or the place to act on these articles.

Steve Adams stated we should vote down the amendment and the motion and take each article as they come. Mr. Adams does not see the significant's in passing over these Articles at this time.

Sabra Welch stated she felt it is very important to take the warrant in order, because the Housing Agency has a great deal to do with other parts of the warrant, including the budget.

Voice vote on the amendment to include Article 32 with Articles 4 thru 14, defeated.

Robert Foss made an amendment to table Articles 4 thru 14, because they should be taken up at another time besides Town Meeting, seconded.

Larry Berkson spoke against the motion. Town Meeting in NH is the only way citizens have when they cannot get agencies, boards or committees to respond to their requests and needs. Mr. Berkson stated he personally wrote two letters to the Board of Selectmen and the Housing Standards Agency. Mrs. Gray petitioned the HSA. Mr. Berkson stated they have done everything they can to straighten out what we feel are some serious grievances and some unfairness. The Selectmen have hired inspectors and appointed a member to the HSA. Several members of the HSA itself have said they support these changes. The people that have petitioned have no power to hold a public hearing, is up to the Selectmen. If we are cut off and cannot talk about these things here and now, we have no place to go. The purpose of Town Meeting is to air grievances.

Joe Carson stated he understood what Larry Berkson was saying, but doesn't agree with taking all responsibilities away from the Board of Selectmen.

Arthur Morse asked about tabling? Tabled items can be removed anytime during this meeting, before adjournment.

Larry Berkson stated he agreed that some of the articles are controversial and should be defeated.

Voice vote to amend to table Article 4 thru 14, defeated.

Voice vote to pass over Articles 4 thru 14 to be taken up after Article 38, defeated. Standing vote requested motion defeated.

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Don Bergeron requested the petitioners explain why they did this? Larry Berkson stated some landlords got together on a couple of occasions to try to discuss what would help the agency and not interfere with life safety. Forty petition articles were considered and dwindled down to 11. The reason for Article 4 is because the Board of Selectmen are the appeals board. If the landlord or tenant has a grievance, they have to go to the Board of Selectmen to present their case. If the Selectmen are hiring inspectors, it is felt that it is very difficult to get a fair hearing. The HSA members cannot be appointed by the Selectmen, they must be appointed by the Moderator.

Mr. Berkson made a motion on the original article as read, seconded.

Don Bergeron requested the Selectmen comment on this, if they are in agreement with this, we will move them right along.

Neil Delorey stated he felt Mr. Berkson was wrong when he said the Selectmen hired the inspectors. Mr. Delorey stated the HSA hired the inspectors, at their meeting and after came to the

Selectmen and asked us to talk to the inspectors which was done. The Board has never sat on an appeals board where the Selectmen were involved.

Larry Berkson stated he has a copy of the Pittsfield Selectmen's Notes of the October 10, 1990 addition of the Suncook Valley Sun, stating the Board of Selectmen voted unanimously to hire Marco LaCasse and Francis Girard as part-time inspectors. In the Selectmen's Minutes of 9/7/90, TMT made a motion to hire Marco LaCasse and Francis Girard as part-time inspectors. So indeed the Board of Selectmen did vote to hire the inspectors. The Board may at anytime have an appeal.

Neil Delorey stated the minutes of the HSA state they hired the inspectors.

Larry Berkson stated we are only trying to make it clear not to have the Board of Selectmen hire inspectors.

Joe Carson stated what bothers him in this article is the part where it states, "the Board of Selectmen shall not in any way participate in the administration of that Agency". The Selectmen hire legal counsel and the Selectmen represent the people of the Town. The Selectmen have to have a hand in it, to avoid letting the people of the agency go wild. The Board of Selectmen have to have some administration power in that agency, if we are going to appropriate money. By taking this out of the hands of the Selectmen, is like taking out of the hands of the Town.

Attorney Kidder stated he has reviewed this Article very carefully and feels that it is very doubtful. State law specifically gives the Selectmen the right to manage the potential affairs of the Town and in addition the statute (RSA 48-A:8) dealing with the HSA specifically states "An ordinance, code or bylaw adopted by the governing body (which means the Selectmen) may authorize the public agency to delegate officers to exercise such powers as may be necessary or convenient to carry out effectuate the purposes and provisions of this chapter." It goes on to say, "to investigate dwelling conditions..." State statutes give a certain amount of authority to the Selectmen. A Town Meeting cannot override a state statute. There is no real legal binding effect of this article but will force more legal fees for the Town, by having landlords challenging the involvement of the Selectmen.

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Larry Berkson made a motion to amend to strike "not in any way participate in the administration of that agency" and rewrite to say "because the Board of Selectmen serve as a Board of Appeals from the Housing Standards Agency, it shall not in any way participate in the administration of that agency including, but not limited to the hiring of inspectors and the initial setting of fees".

Joe Carson stated what Larry has said is already in the ordinance.

Attorney Kidder stated that the amendment is still probably illegal, the statute clearly points out what the Selectmen can do as far as their involvement with the agency.

Don Bergeron stated he agrees with Larry but is going to vote against this article. Mr. Bergeron agrees we do have a problem with the board communicating with the Town. Mr. Bergeron recommended to vote down, to eliminate legal fees.

Louis Houle recommended a postponement for a month and have a public hearing in the meantime.

Don Bergeron stated to move the question.

Voice vote on amendment by Larry Berkson to strike "not in anyway participate in the administration of the agency" and to rewrite to say, "because the Board of Selectmen serve as a Board of Appeals from the Housing Standards Agency, it shall not in anyway participate in the administration of that agency including but not limited to the hiring of inspectors and the initial setting of fees," defeated.

Voice vote on original Article 4, defeated.

ARTICLE #5 To see if the Town will vote to add to Section I, 1.2 of the Pittsfield Housing Ordinance the following language: "At least one at-large member shall be a landlord in Pittsfield." (By Petition).

Moved and seconded as read. A definition of member-at-large was requested? The member-at-large should be a resident of Pittsfield, appointed by the Moderator at the Annual Town Meeting, serving a 3 year term. Moderator stated one member was appointed by the Board of Selectmen unknown to him until it was brought to his attention at the Public Hearing.

Shirley Gray stated she doesn't believe it hurts to have a landlord on the Board to have communication between the landlords and the HSA. If they communicated, we wouldn't have the problems we have now.

Joe Carson does not think a landlord should be on the HSA due to the legality of it.

John Stapleton stated that every landlord should have the rules and regulations and that is all they should need to have their property comply.

Larry Berkson stated that if someone on the Agency is involved with a particular piece of property that must have a hearing, that person must recuse himself. If we had someone on the Board, maybe that will help to have a voice on the Board.

John Stapleton stated that the rules are at the Town Office and anyone can pick one up.

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Mike Psznowosky would like Town Counsel to give an opinion on the legality of these articles.

Attorney Kidder stated that he did not see any conflict of interest on this article.

Don Bergeron stated to move the question and put a landlord on the HSA!

Voice vote on Article 5 affirmative. A standing vote was requested yes - 110 no less than 20. Motion carried.

ARTICLE #6 To see if the Town will vote to add to Section I, 1.3 of the Pittsfield Housing Ordinance the following language: "The Agency shall compile and maintain in a single document a list of its rules and procedures, said rules to be compiled before undertaking any other of its responsibilities." (By petition)

Article 6 moved and seconded as read. What is the difference between ordinance and rules of procedure? Rules of procedures are such things meeting times, when and where, they are presently not written down. GFI requirements should be known in advance.

A motion was made to amend to set a time limit to have this completed by, rather than stating no other business until complete. To be compiled by July 1, 1991, seconded.

John Stapleton stated a couple of years ago the Town voted and adopted the 1985 Life Safety Code, as we have voted to accept, why go any further with this?

Elsie Morse stated it really isn't unreasonable, to play the games you should know the rules.

Steve Ferras stated the HSA follows the HSA Town Ordinance, Life Safety and National Electric Code.

Shirley Gray stated the Town voted on Life Safety code and that is what we should be inspected by. The inspectors are inspecting by what is called BOCA which is for new buildings only. Mrs. Gray stated she doesn't see how the HSA can change the rules.

Neil Delorey stated that last year it was voted, by ballot, to have licensed electricians work on all apartments.

Richard Munn stated that the agency is enforcing codes that were adopted this year for houses that were built 200 years ago. Mr. Munn thinks that is one of the problems.

Voice vote on amendment to complete by July 1, 1991, affirmative.

Voice vote on Article 6 as amended, affirmative.

ARTICLE #7 To see if the Town will vote to add the following article to Section I, 1.3 of the Pittsfield Housing Ordinance: "The Housing Standards Agency shall state the section and subsections of the code or ordinance being violated on all inspection reports." (By petition).

Article 7 moved and seconded as read. Voice vote affirmative.

ARTICLE #8 To see if the Town will vote to delete paragraph one of Section I, 1.8(5) of the Pittsfield Housing Ordinance and substitute the following: "The Housing Standards Agency shall establish and charge a permit fee that will provide for the cost of operating the permit system program. Requests for changes in

1991 TOWN MEETING MINUTES CONTINUED

fees by the Agency shall be in writing numerating the reasons for said request and shall have the consent of the Board of Selectmen, who will vote only after a noticed public hearing is held. Said notice must be published in a local newspaper. Said fee shall be due and payable prior to the granting of a permit. Failure to pay the permit fee shall constitute a violation of this ordinance." (By petition).

Article 8 moved and seconded as read. Larry Berkson stated that we want to have a public hearing before fees are changed.

Attorney Kidder does not see any problems with Article 8.

Voice vote on Article 8, affirmative.

ARTICLE #9 To see if the Town will vote to add to Section I, 1.3 of the Pittsfield Housing Ordinance the following language: "Before any changes in rules may be made, a noticed public hearing shall be held. Notice must include publication in a local newspaper." (By petition)

Article 9 moved and seconded as read. Larry Berkson stated this is to avoid what is happening now.

Voice vote on Article 9, affirmative.

ARTICLE #10 To see if the Town will vote to add the following article to Section I, 1.3 of the Pittsfield Housing Ordinance; "The Housing Standards Agency is admonished to "grandfather" dwelling units in buildings constructed before 1950 where there is little or no threat to life-safety." (By petition)

Article 10 moved and seconded as read. Shirley Gray stated there are a lot of old houses in Pittsfield and we want to make sure we are not going to be penalized for having an old house. The only time we have to update our old home, is when it is being refurbished.

Attorney Kidder does not like this article as written, because the definition of admonishment means caution, warn against, to improve mildly, to inform and remind, does not say it is binding. Attorney Kidder recommends to not say to add to Section I 1.3 but rather to say that this body votes that to admonish the HSA to grandfather these units. If this is put into the ordinance, it will cause problems.

Larry Berkson stated the group felt that as long as apartments are safe, that is what we want.

Attorney Kidder stated admonish does not belong in the ordinance itself, just a vote of the body.

Larry Berkson made a motion to amend Article 10, "To see if the Town will vote to grandfather dwelling units of buildings constructed before 1950 where there is little or no threat to life safety", seconded.

Don Bergeron recommended to vote down.

Voice vote on amendment, "To see if the Town will vote to grandfather dwelling units of buildings constructed before 1950 where there is little or no threat to life safety", affirmative.

Voice vote on Article 10 as amended, affirmative.

ARTICLE #11 To see if the Town will vote to add the following article to Section I, 1.3 of the Pittsfield Housing Ordinance:

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"The Housing Standards Agency shall not enforce any code, even by reference, not specifically adopted by the Town of Pittsfield." (By petition).

Article 11 moved and seconded as read. Attorney Kidder does not think this should be passed. Attorney Kidder stated this article could cause a real legal nightmare and he believes this is the most dangerous of all that are here. The Town voted on the 1985 Life-Safety Code and that is the only code the HSA can go by. In order to get the 1988 additions of Life-Safety, it must be brought before the Town body for adoption.

Voice vote on Article 11, defeated.

ARTICLE #12 To see if the Town will vote to add the following article to Section I, 1.3 of the Pittsfield Housing Ordinance: "Prohibited Rules. The Housing Standards Agency shall not pass a rule allowing for 'blanket re-inspections.' Blanket re-inspections are defined as those which allow completely new inspections upon re-inspection. The sole purpose of a re-inspection is to determine that a violation cited in the original inspection has been corrected." (By petition).

Article 12 moved and seconded as read. Larry Berkson stated that this was to eliminate double jeopardy. What is happening is the inspectors make an initial inspection, when going back to check on items from the first inspection, new items are added. Inspections should be done thoroughly the first time, with no new violations cited on re-inspections.

Attorney Kidder stated this article is legal. The Town could pick up liability if they do not site violations that were missed during the first inspection.

Shirley Gray asked if we can amend this to read the same inspector will come back for the re-inspection? Moderator stated we can.

Joe Carson asked if there has ever been a complete cycle of inspections?

Steve Ferras stated that the initial inspection is \$25.00, if it fails, a seconded inspection is done at no charge, each subsequent inspection thereafter is \$10.00. Mr. Ferras stated it is impossible to do a complete cycle.

If all apartments are not inspected in 1990, at the beginning of 1991 does the HSA start with the ones that were missed? Steve Ferras stated yes, the HSA is still working on apartments that did not pass in 1990 and we are also working on apartments with anniversary dates of January, February and March.

Voice vote on Article 12, affirmative.

ARTICLE #13 To see if the Town will vote to delete the second paragraph of Section I, 1.8(5) and substitute the following: "All rental dwelling units shall be inspected biennially." (By petition)

Article 13 moved and seconded as read. Inspections are presently done annually.

Larry Berkson stated that by inspecting every two years the Agency could pick up the ones that are not being inspected.

Steve Ferras stated originally he thought biennial inspections were a good idea, but after speaking with the inspectors, who say

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some conditions of the apartments warrant annual inspections. Mr. Perras feels annual would be better.

Larry Berkson stated that that may be true, but for only a handful of apartments.

Don Bergeron asked what could happen to an apartment, that is fine, and 12 months later have drastic changes? Mr. Bergeron stated that any changes such as renovations, needs a building permit, which should prompt an inspection.

Larry Berkson stated that they checked around and no other place they checked has annual inspections, most have 5 years inspections upon complaint.

Voice vote on Article 13, affirmative.

ARTICLE #14 To see if the Town will vote to add the following article to Section I, 1.3 of the Pittsfield Housing Ordinance: "Mandatory Rule. Once a dwelling unit has been found to be in compliance with current codes and regulations and an occupancy permit issued, the unit shall not there after be cited for a violation unless the citation is attributable to a change in the code or a change to the dwelling unit." (By petition).

Article 14 moved and seconded as read. John Stapleton does not understand this article. How would this effect biennial inspections?

First motion was withdrawn and seconded. Shirley Gray made a motion to indefinitely postpone, seconded.

Voice vote on Article 14 to indefinitely postpone, affirmative.

ARTICLE #15 To see if the Town will vote to raise and appropriate the sum of Five Thousand dollars (\$5,000) to be added to the Capital Reserve Fund - Police Cruiser account. (Recommended by the Board of Selectmen and Budget Committee).

Article 15 moved and seconded as read. John Stapleton recommended that due to the economic times, we should not vote for any Capital Reserve accounts.

Dennis Murphy feels that by not having the Capital Reserves, it would be foolish and the Town could end up spending a very high price for future needed equipment.

Voice vote on Article 15 defeated. A standing vote was requested yes - 86 no - 65, motion carried.

ARTICLE #16 To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be added to the Capital Reserve Fund - Highway Equipment Sidewalk Tractor account. (Recommended by the Board of Selectmen and Budget Committee).

Article 16 moved and seconded as read. Joe Carson agrees with what John Stapleton said, we should hold off the Capital Reserves this year due to the economy.

Voice vote on Article 16 defeated. A standing vote was requested yes - 62 no - 93, motion defeated.

ARTICLE #17 To see if the Town will vote to raise and appropriate the sum of Five Thousand dollars (\$5,000) to be added to the Capital Reserve Fund - Highway Equipment - Backhoe Tractor account. (Recommended by the Board of Selectmen and Budget Committee).

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Article 17 moved and seconded as read. Joe Carson thinks this one more than any should be defeated. How much did the Road Agent spend on the backhoe rental last year? George Bachelder stated the rental was for loading winter sand about \$1,600 but the Highway Department does use the backhoe to put in new catch basins, culverts on the upgrade of the dirt roads, drainage ditches, etc. The backhoe that we have is in bad shape and we did spend a lot on it last year.

Edmund O'Brien stated he strongly supports putting this money aside and gave the Highway Department praise for the excellent work that they do.

Voice vote on Article 17 defeated. A standing vote was requested yes - 71 no - 83, motion defeated.

ARTICLE #18 To see if the Town will vote to raise and appropriate the sum of Two Thousand dollars (\$2,000) to be added to the Capital Reserve Fund - Computer Account Town Clerk's Office. (Recommended by the Board of Selectmen).

Article 18 moved and seconded as read. This is for software. What is the cost of the software? Approximately \$4,000 with \$2,000 already in the account. Ray Chapman stated by waiting, the price will drop 75% in a couple of years.

Brenda Butterfield asked why was this Article not recommended by the Budget Committee?

Cedric Dustin stated the Budget Committee had several votes on what they were or were not going to recommend. The basis for their decisions were because of economic times.

Voice vote on Article 18, defeated.

ARTICLE #19 To see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of a Pumper Truck for the Fire Department and to raise and appropriate the sum of Five Thousand dollars (\$5,000) to be placed in this fund. (Requested by the Fire Department and recommended by the Board of Selectmen).

Article 19 moved and seconded as read. Joe Carson stated he was going to move to take up after Article 34. John Stapleton withdrew his motion, seconded. Joe Carson made a motion to pass over Article 19 and take up with Article 34, seconded.

Doug Stevens stated Article 19 has nothing to do with Article 34. To clarify, the money is to replace the present 1980 truck 10 to 15 years down the road. Article 34 is to replace Engine 2 a 1964 pumper truck.

Voice vote on Article 19 to pass over, defeated.

Article 19 moved and seconded as read. Robert Foss stated we should treat this Capital Reserve as we have the others that, were defeated.

Voice vote on Article 19, defeated.

ARTICLE #20 To see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacing the ladder truck for the Fire Department and to raise and appropriate the sum of Five Thousand dollars (\$5,000) to be placed in this fund. (Requested by the Fire Department and recommended by the Board of Selectmen).

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Article 20 moved and seconded as read.

Voice vote on Article 20, defeated.

ARTICLE #21 To see if the Town will vote to raise and appropriate the sum of Seventy-five Thousand Dollars (\$75,000.00) to rehabilitate the Bridge Street bridge, and to authorize the withdrawal of \$26,263.00 with accumulated interest thereon from 12/31/90 until the date of withdrawal, from the Bridge Street Bridge Trust Fund established at the 1989 Town Meeting and \$5,000 encumbered from the Bridge Street bridge engineering study; the balance of approximately \$43,727.00 to come from general taxation. (Recommended by the Board of Selectmen)

Article 21 moved to indefinitely postpone, seconded.

Arthur Morse stated he would like to see a wooden bridge put there.

Neil Delorey stated that the State of NH will give the Town \$150,000 to fix the bridge if the Town comes up with the rest of the money, for a total of \$225,000 to repair the bridge. Repairs would take approximately three years to complete.

Joe Carson asked the Selectmen where they got the \$75,000? Total cost would be \$225,000 to be done entirely by the State. To build a wooden bridge, the cost would be all up front and when complete, a grant could be applied for.

Voice vote on Article 21 to indefinitely postpone, affirmative.

The Moderator stated that there are people from Cambridge Council waiting for Article 26.

Motion was made and seconded to move to Article 26 at this time and then come back to Article 22.

ARTICLE #26 To see if the Town will vote to authorize the Board of Selectmen in accordance with the provisions of RSA 80:42-a to retain and hold for public uses the real estate property acquired by tax collection deed known as Tax Map R3 Lot 1, R3 Lot 5, and R3 Lot 6 formerly owned by the Cambridge Council, BSA which land is located on Lily Pond Road, Pittsfield, NH. (Recommended by Board of Selectmen).

Article 26 moved and seconded as read. Bob Jones spoke on the Article. Mr. Jones stated that he is the volunteer president of the Cambridge Council, BSA. The Cambridge Council has owned and operated three camps over the past years for young men and women. The property was given to the Cambridge Council in 1977 for underprivileged children. The camp had been operated actively over the past until recently when we ran into some economic hard times with budget constraints that only allowed us to use the camp on weekend trips. The taxes didn't get paid last summer because the money was diverted for the extra kids that had signed up. The property was tax deeded in September 1990. Representatives from the Cambridge Council showed up a week late with the money and were told by the Selectmen to talk to Attorney Kidder for the transfer of the land back to the council. After two months, Attorney Kidder notified us that the Town was returning our check and the land issue would be referred to this Town meeting. Cambridge Council's Attorney stated that the property owned by the BSA is also owned in part and some control of the New York Community Trust also under some control of the Attorney General of New York Charitable Trust and anything that is done with the property needs their approval also. The Cambridge Council is ready to pay all outstanding taxes and charges. Cambridge Council's Attorney stated that it is very

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costly to operate the camp and the Town would be taking on a burden by keeping the property.

Attorney Kidder stated the Selectmen wanted to get an easement for the property for the use of Pittsfield's Boy Scouts Chapter. Cambridge Council agreed to let them use the property but would not give an easement. There was a question as to whether the Cambridge Council was going to sell or keep the property as a camp. This article is to allow the voters of Pittsfield to determine if the property is wanted for public uses as Town property.

John Stapleton asked if it is the intent of the Cambridge Council to keep this property or sell? The Cambridge Council's Attorney stated their intentions were to sell 25-30 acres in Barnstead or maybe a 16-18 acre parcel across from the camp in Pittsfield on Lily Pond Road.

Larry Berkson asked Attorney Kidder if the property is conveyed back, can restrictive covenant be put on it so it can be used for children? Attorney Kidder stated he is unsure if the Town could hold the property for this.

Larry Berkson asked what is the situation on non-profit exempt status? The taxes in the past were abated 50% when the camp was in use and since it isn't being used the abatement has not been allowed.

David Adams asked how long has the property not been used and are there restrictions on the title? Cambridge Council's Attorney stated that the Town would not get any taxes if the Town were to keep the property and the Town would not be able to afford the upkeep.

Dan O'Neal, Director of the Boy Scouts of Cambridge stated two groups used the camp this winter. The tax corporation status was refilled from 1977 and the Cambridge Council has regained corporate status in N.H.

Motion was made to amend Article 26, "To see if the Town will vote to authorize the Board of Selectmen in accordance with the provisions of RSA 80:42 to dispose of Tax Map R3 lot 1, R3 lot 5 and R3 lot 6 which was acquired by Tax Collector's Deed, by selling said property back to Cambridge Council, Boy Scouts of America for back taxes and all accumulated interest and cost owed to the Town of Pittsfield as of the date of transfer", seconded.

Voice vote on amendment, affirmative.

Voice vote on Article 26 as amended, affirmative.

ARTICLE #22 To see if the Town will vote to authorize the Fire Department to establish the full-time positions of officer and firefighter and to raise and appropriate sum of \$35,926.00 for this purpose. (Recommended by the Board of Selectmen).

Article 22 moved and seconded as read. Doug Stevens recommended hearing from the Chairman of the Fire Department Study Committee, Dennis Murphy.

Dennis Murphy stated their committee did an extensive study on the Fire Department. The volunteer Fire Department presently has only 16 members and would need double that amount to operate successfully. The first recommendation would be to find more volunteers. The second recommendation was, instead of hiring two full-time firefighters at a high expenses, would be to hire someone to do non-safety related service such as equipment maintenance and repairs which would be cheaper than hiring two

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full-time firefighters. The second recommendation would also require the numbers of the volunteer firefighters to be expanded. The third recommendation was to hire two full-time firefighters, also requiring more volunteers. The real solution is to find ways to recruit new volunteers. At the present the volunteers cannot adequately respond to calls.

Doug Stevens stated things have not changed since last year. Out of a population of 3,800 only 15 are volunteers of the Fire Department. There are only 4 people who can respond during the day. How do we recruit new members? All applicants to the Fire Department go through an extensive interview for qualification. A health screen is also done on all applicants. The Fire Department would welcome any volunteers to help with maintenance, grounds keep up, etc.

Many employers in Pittsfield have been very cooperative in letting their employees out to respond to calls. The Fire Department needs financial support for volunteers. The Fire Department put four pagers in the proposed budget, which were cut. The Fire Department cannot expect volunteer firefighters to have to purchase their own pagers at a cost over \$400.

Could one person be hired instead of two? One person could drive the truck but wouldn't be able to do anything on the scene by themselves.

The thirty-five thousand is for six months which would be double for a full year.

Voice vote on Article 22, defeated.

ARTICLE #23 To see if the Town will vote to authorize and permit the Town of Pittsfield Chief of Police to extend assistance in time of emergency to any other county or municipality, subject to such restrictions and conditions as may be drafted and passed by the Pittsfield Board of Selectmen, all in accord with the provisions of RSA 106-C:3. (Recommended by Board of Selectmen and the Chief of Police).

Article 23 moved and seconded as read. Could the Police Chief explain this article. Chief Charron stated that RSA 106-C:3 establishes mutual aid but before our department is able to extend mutual aid to other Town's, the Town Meeting has to vote on this article. The need for mutual aid is very great.

Brenda Dupont agrees there is a need for mutual aid.

Voice vote on Article 23, affirmative.

ARTICLE #24 To see if the Town will vote to raise and appropriate the sum of money to defray the Town's expenses for the ensuing year only to the extent of last years appropriation (1990) effect on the property tax, minus 10%, or raise and appropriate the recommendation of the Budget Committee which ever is less. (By petition by secret ballot).

John Stapleton asked if would it be appropriate to pass over this article and take up before Article 39?

Cedric Dustin, Chairman of the Budget Committee stated that the accounting error was rectified last year. The Town tax rate as of now is already less than the 10% that this article asks for.

Attorney Kidder stated that this article is not binding. When you get to Article 39 it will be to reconsider this article.

1991 TOWN MEETING MINUTES CONTINUED

Steve Adams made a motion to indefinitely postpone Article 24, seconded. Mr. Adams stated that Town Counsel has advised to do this when we come to Article 39.

Royce Elkins asked are you telling us the Budget Committee has decreased 10% of last years budget? Attorney Kidder stated that Article 39 will take precedence over this article and will overrule anything done here.

Voice vote motion to indefinitely postpone, affirmative.

ARTICLE #25 To see if the Town will vote to raise and appropriate the sum of Two hundred seventy-two thousand nine hundred forty (\$272,940.00) to renovate and/or replace the old Grammar School on Main Street with a new building to provide for municipal facilities, for Town Offices and the Police Department and to authorize the withdrawal of \$272,940.00 (12/31/90 balance of Trust Fund) with accumulated interest to date of withdrawal from the Capital Reserve Fund: Town Hall Building for that purpose. (No portion to be raised by taxation). (Recommended by the Board of Selectmen and Budget Committee).

John Stapleton made a motion to read, "To see if the Town will vote to raise and appropriate the sum of Two hundred seventy-two thousand nine hundred forty (\$272,940.00) to replace the old Grammar School on Main Street with a new building to provide for municipal facilities for Town Offices and the Police Department and to authorize the withdrawal of \$272,940.00 (12/31/90 balance of Trust Fund) with accumulated interest to date of withdrawal from the Capital Reserve Fund: Town Hall Building for that purpose. (No portion to be raised by taxation). (Recommended by the Board of Selectmen and Budget Committee), seconded.

John Stapleton stated that he wanted to be sure that absolutely no money comes from taxes.

Elsie Morse stated that at the Public Hearing on March 8, 1991 it was stated that there was an offer to buy the Grammar School, she would like to know what that offer was?

Neil Delorey stated that the Selectmen have not received any offer for the Grammar School.

Arthur Morse stated he would find it very hard to vote on either John's motion or original. Every time there is a meeting, different information is presented. We don't know what is going to be built. We would like to know what we are going to get for our money.

Walter Cross from R.C. Foss has given the Town Administrator proposals for each case, renovation or new. Mr. Cross stated that the existing building is structurally sound, although there are some things that need to be updated. Mr. Cross stated with the budget that you have, the entire basement and first floor could be completely renovated to run and operate the Town Office and Police Department. The second floor would be for future expansion. By replacing the Grammar School and building a new building, it would give you less square footage.

Wilbur Maxfield stated that when the committee approached R.C. Foss, they were told it would cost \$800,000 to renovate and by the end of the night it was down to \$500,000 and now they will do it for \$272,940! Mr. Maxfield stated that the committees recommendation was to remove the old Grammar School and put up a new building on that site.

1991 TOWN MEETING MINUTES CONTINUED

Norma Gilman stated that at the March 8, 1991 Public Hearing they were told by Mr. Cross that the old building could be torn down for \$20,000.

Dan Welch stated he feels that the Grammar School is a historic building. Mr. Welch stated that there would be nothing architecturally worse than putting a 40'x70' ranch style building on that lot.

The building should be renovated due to the fact it will have more room than a new building.

Will there be a basement in the new building? Yes.

Arthur Morse asked if there are plans for the new building. Mr. Cross stated that at this point there are only sketches. Mr. Morse asked how do we know there is a basement? Mr. Cross stated that is what he has priced.

Arthur Morse stated a need to be put back on the committee and a presentation made so we can make an intelligent decision. Mr. Morse stated he could not make a decision at this time.

Mr. Cross stated that the new building would be 40'x 70' wood frame with a walkout basement. You probably would not get a jail cells at this time, but could be built in the future.

John McAuliffe asked what we are going to get by putting it out to bid?

David Barker, Town Administrator recommended voting for the article. Once the Selectmen get competitive bids, they will be able to get a lot more for our money. At this time we need support to proceed. Mr. Barker recommended the Selectmen obtain plans and to come back to the public with a report.

Arthur Morse urged to defeat for further information, as we don't know what we are getting.

Cedric Dustin suggested getting further information for a Special Town Meeting to decide what to do.

If we vote on this can we amend. If there is an affirmative vote on this, it will allow the Selectmen to proceed to build a new building or it can be amended for further plans and hold a Special Town Meeting to decide.

David Adams made a motion to amend Article 25, "To authorize the Selectmen to produce plans for renovation and/or replace the Grammar School for the use of a Town Hall. To expend up to \$10,000 from Town Hall Capital Reserve Fund for use of said plans, to come back to the Town by June 1, 1991 to consider this article", seconded.

Norma Gilman asked about the Municipal Building Engineering Trust Fund that has \$10,684.54 and why we couldn't use this money? Attorney Kidder stated the money cannot be used unless there is a specific warrant article to use this money.

Joe Carson asked if it was going to be a Special Town Meeting and if so by special ballot? Yes a Special Town Meeting.

Attorney Kidder stated that at any Town Meeting (regular or special) five voters can demand a ballot vote on any article.

Voice vote on amendment to Article 25, "To authorize the Selectmen to produce plans for renovation and/or replace the Grammar School for the use of a Town Hall. To expend up to

1991 TOWN MEETING MINUTES CONTINUED

\$10,000 from Town Hall Capital Reserve Fund for use of said plans, to come back to the Town by June 1, 1991 to consider this article", affirmative.

Voice vote on Article 25 as amended, affirmative.

ARTICLE #27 To see if the Town will vote to authorize the Board of Selectmen in accordance with the provisions of RSA 80:42 to dispose of Tax Map R37 Lot 8 which was acquired by tax collector's deed, by selling said property back to Dennis Chagnon for back taxes and all accumulated interest and cost owed to the Town of Pittsfield as of the date of transfer.

Article 27 moved and seconded as read.

Voice vote on Article 27, affirmative.

ARTICLE #28 To see if the Town will vote to approve an ordinance to set-off monies due taxpayers who are delinquent in their payment of real estate taxes as follows:

Set-offs by Town. The taxes due the Town from any person shall in all cases be deducted from any money which may become due such person from the Town, and such person shall only receive the balances over and above the amount due for taxes. (Recommended by the Board of Selectmen).

Article 28 moved and seconded as read. What does this mean and is this legal? Attorney Kidder stated, it is legal. Neil Delorey stated the Town has been experiencing landlords collecting rent from tenants who came to the Town for welfare. Some of these landlords have not paid there taxes. This article will allow the Selectmen to apply these welfare vouchers to the landlords owed taxes. This article would also apply to anyone who provided services to the Town and has not paid their taxes.

Joe Carson asked if an employee of the Town owes taxes, does this apply to them also? Attorney Kidder stated the law requires you to pay all wages within 2 weeks.

Voice vote on Article 28, affirmative.

ARTICLE #29 To see if the Town will vote to authorize acceptance and maintenance as a public way a certain private way known as Bow Street. (Recommended by the Board of Selectmen).

Article 29 moved and seconded as read. The road needs to be accepted by the Town.

Voice vote on Article 29, affirmative.

ARTICLE #30 To see if the Town will vote to authorize the Board of Selectmen to accept the dedication of any street shown on a subdivision plat approved by the Planning Board, provided that such street has been constructed to applicable town specifications as determined by the Board of Selectmen or their agent.

Article 30 moved and seconded as read. Sabra Welch asked what does dedication mean? Attorney Kidder stated that this means the Town takes over. Why is this needed? This is needed in order for the Selectmen to accept roads without bringing it to the Town Meeting.

Voice vote on Article 30, affirmative.

ARTICLE #31 To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and

1991 TOWN MEETING MINUTES CONTINUED

devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

Article 31 moved and seconded as read.

Voice vote on Article 31, affirmative.

ARTICLE #32 To see if the Town will vote to amend the Housing Ordinance by striking the final sentence of Paragraph 1.6 subparagraph (2) and inserting the following paragraph: "Except in the case of emergencies, the Housing Standards Agency Inspector, or any subordinate acting under his direction, shall send the owner, occupant or person in charge of the premises to be inspected, written notice of the date set for inspection, at least (60) days prior to expiration of the current inspection permit. The owner, occupant or person in charge of the premises shall have fifteen (15) days from the date of said notice to appear in person or call the Housing Standards Agency Inspector to request a change in the date of the inspection. No changes shall be granted after the fifteen (15) day period has expired except in the case of an emergency as determined by the Housing Standards Agency Inspector. If the Housing Standards Agency Inspector or any subordinate acting under his direction is unable to obtain access to the premises to be inspected upon the date established for inspection either because of the refusal of the owner, occupant or person in charge thereof, or because of the failure of said owner, occupant or person in charge thereof to be present on the premises to be inspected on the date indicated, said owner, occupant or person in charge thereof shall be liable for an administrative fine of one hundred dollars (\$100.00) per unit for the first such offense and two hundred (\$200.00) per unit for each subsequent offense, or such other sums as the Housing Standards Agency may, by vote, after public hearing, establish. Where failure to permit access has occurred, the burden shall be upon the owner, occupant or person in charge of the premises to contact the Housing Standards Agency Inspector to set a new date for an inspection. If no new date for an inspection is set before the expiration date a Cease and Desist order shall be issued on the date the current permit expires."

Article 32 moved and seconded as read. Larry Berkson asked if we should give the inspectors total power? Mr. Berkson stated this is a stiff fine for being late 5-10 minutes late. Mr. Berkson suggested tabling and getting together to re-write the article so it talks about the Agency, instead of the inspectors. This article will give the inspectors all kind of authority. Mr. Berkson stated we should try to get some kind of appeal process.

John Stapleton stated he thinks 15 days is plenty of time.

Attorney Kidder stated that the purpose of this article is for people who do not show, leaving the Town paying an inspector with no recourse against the landlord.

Don Bergeron agrees with Larry Berkson and Town Counsel. Mr. Bergeron stated there appears to be a problem.

Don Bergeron made a motion to amend by tabling this article for further study, seconded.

Voice vote on amendment to table Article 32 for further study, affirmative.

1991 TOWN MEETING MINUTES CONTINUED

ARTICLE #33 To see if the Town will vote to accept the following Trust Funds for perpetual care of the following lots at Floral Park Cemetery:

Walter Locke lot \$300.00
A lot in Quaker Cemetery on Lane Road
by: Robert & Jean Feaslee \$200.00
Charles Elkins lot \$150.00

Article 33 moved and seconded as read.

Voice vote on Article 33 as read, affirmative.

ARTICLE #34 To see if the Town will vote to raise and appropriate Two Hundred Four Thousand Dollars (\$204,000.00) to purchase a new fire pumper truck, and to authorize the withdrawal of Sixty-two Thousand Seven Hundred Sixty-six Dollars and Thirty-four cents (\$62,766.34) plus all accumulated interest to the date of withdrawal from the Capital Reserve Fund Fire Apparatus Account and to further authorize the Board of Selectmen to accept on behalf of the Town the balance from the Pittsfield Fire Fighters Association estimated to be One Hundred Thirty Thousand Seven Hundred Dollars (\$130,700.00) plus accumulated interest from the Pittsfield Firefighting Association for said purpose. (No portion to be raised by taxation). (Requested from the Fire Department and recommended by the Board of Selectmen and Budget Committee).

Article 34 moved and seconded as read. John Stapleton asked where the remaining \$10,000 is coming from? Doug Stevens stated the \$10,000 is from accumulated interest of the Capital Reserve and the Pittsfield Firefighting Association.

Dennis Murphy urged to vote affirmative on this article, as this will replace a 1964 pumper truck.

Doug Stevens stated we do not anticipate delivery of the truck until next June. The Fire Department has had a committee researching the truck for approximately a year and half.

Voice vote on Article 34, affirmative.

ARTICLE #35 To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend, without further action by Town Meeting, money from the state, federal or other governmental unit or a private source which becomes available during the year, in accordance with RSA 31:95-b.

Article 35 moved and seconded as read. Any money received for a particular purpose may be used for that purpose after a public hearing and only the outside money can be used, no other town money can be used without calling a Special Town Meeting. If the money has not been specified for a particular purpose, the money will go to the general fund and cannot be spent.

Voice vote on Article 35, affirmative.

ARTICLE #36 To see if the Town will vote to authorize the Board of Selectmen to accept donations, gifts or property that might become available prior to next Town Meeting.

Article 36 moved and seconded as read.

Voice vote on Article 36, affirmative.

ARTICLE #37 To see if the Town will vote to authorize the Selectmen to convey any real estate acquired by the Town by Tax Collector's Deed. Such conveyance shall be by deed following a

1991 TOWN MEETING MINUTES CONTINUED

public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require, pursuant to RSA 80:80.

Article 37 moved and seconded as read. Attorney Kidder advised that this requires a ballot vote. Sabra Welch made motion to amend by passing over to be taken up after Article 41, seconded. Sabra Welch withdrew her amendment, seconded.

Sabra Welch made a motion to amend that we vote to terminate any affect of the 1990 Town Meeting vote to handle the transfer of tax lien and tax sales; thereby keeping only the RSA 80:80 procedure in effect as voted at the 1987 Town Meeting, seconded.

Voice vote on amendment, affirmative.

Voice vote on Article 37 as amended, affirmative.

ARTICLE #38 To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of 1991 taxes, the same to be repaid with that year's levy.

Article 38 moved and seconded as read.

Voice vote on Article 38, affirmative.

ARTICLE #39 To see what sum the Town will vote to raise and appropriate as the bottom line on the posted budget said sum to be inclusive of all special articles included herein.

Cedric Dustin moved that the Town vote to raise and appropriate the sum of \$1,693,427 as the bottom line of the Budget, said sum to be inclusive of all special items included herein, seconded.

The figure is derived by using the Budget Committee's recommendation of \$1,825,133 and taking out \$62,766 from the Capital Outlay - Fire Apparatus Pumper Truck and adding \$204,000 in its place; then deducting \$10,000 from the two Capital Reserve accounts that were voted down; then deducting \$262,940 from the Capital Outlay - Grammar School Renovation/Removal, leaving a bottom line total of \$1,693,427.

Doug Stevens made a motion to amend the bottom line by adding \$2,000 to the Fire Department Repairs and \$1,700 for New Equipment, bringing the bottom line to \$1,697,127, seconded.

Doug Stevens explained the new equipment would be for four new pagers.

Lance Houle asked why the Highway Department budget was cut? George Bachelder stated the Highway Department budget came in at a level budget. Mr. Bachelder stated that somehow there was a misunderstanding, ending up with a \$13,788 decrease. This mistake was never corrected.

Voice vote on amendment of \$1,697,127, affirmative.

John Stapleton made a motion to amend to reduce the Library budget by \$15,000 bringing the bottom line to \$1,682,127, seconded. Ralph Van Horn explained the reason the figures appear to be not spent at the end of the year. The biggest reason is that the Library received its final payment of \$9,644.00 from the Town on 12/31/91, making the Library fund appear to have a lot of money than they actually have.

Voice vote on amendment to reduce \$15,000 from the Library budget, defeated.

1991 TOWN MEETING MINUTES CONTINUED

Jim Bond made a motion to amend the Highway Department budget by adding \$13,788 to their budget bringing the bottom line to \$1,710,915, seconded.

Voice vote on amendment to add \$13,788 to Highway Department budget bring bottom line to \$1,710,915, The Moderator was unsure of the voice vote therefore asked for a standing vote yes - 62 no 29, motion carried.

Voice vote on Article 39 as amended for a bottom line figure of \$1,710,915, affirmative.

The Board of Selectmen Chairman Neil Delorey presented outgoing Selectmen Dean E. Whittier a plaque for service as a Selectmen.

ARTICLE #40 To see what action the Town will take in regards to the reports of its officers and agents.

Article 40 moved and seconded as read.

Voice vote on Article 40, affirmative.

ARTICLE #41 To choose any other officers and agents for the ensuing year.

Article 41 moved and seconded as read.

Voice vote on Article 41, affirmative.

ARTICLE #42 To transact any other business that may legally come before said meeting.

John Stapleton made a motion to adjourn at 7:10 P.M., seconded.

Voice vote to adjourn, unanimous.

Minutes taken and transcribed by Shelley J. Johnson.

Approved by: Elizabeth A. Hast, Town Clerk.

SPECIAL TOWN MEETING MINUTES

October 24, 1991

John Barto, Acting Moderator in Henry Stapleton's absence, called the meeting to order at 7:05 P.M. John Barto read the Warrant as present:

Town of Pittsfield Warrant for Special Town Meeting October 24, 1991

To the inhabitants of the Town of Pittsfield, in the County of Merrimack qualified to vote in Town Affairs:

You are hereby notified to meet at the Pittsfield Elementary School Gymnasium on Bow Street on Thursday, October 24, 1991 at 7:00 P.M. to act upon the following:

1. To see if the Town will vote to raise and appropriate the sum of Four Hundred Eighty-Four Thousand Three Hundred Fifteen dollars (\$484,315) for the purpose of renovating the "Old Grammar School" on Main Street to provide approximately 6,400 square feet of space for the Town Offices and Police Department, and to authorize the withdrawal of \$306,480.00 with accumulated interest to date of withdrawal from the Capital Reserve Fund: Town Hall Building, for that purpose, and the balance of \$177,835 to be raised by 1991 property tax levy. (NOT RECOMMENDED BY THE BOARD OF SELECTMEN, NOT RECOMMENDED BY THE BUDGET COMMITTEE)

2. To see if the Town will vote to raise and appropriate the sum of Three Hundred Six Thousand Four Hundred Eighty dollars (\$306,480) with accumulated interest to date of withdrawal for the purpose of replacing the "Old Grammar School" on Main Street with a new facility to provide approximately 3,850 square feet of space for the Town Offices and Police Department, and to authorize the withdrawal of \$306,480.00 with accumulated interest to date of withdrawal from the Capital Reserve Fund: Town Hall Building for that purpose, no portion to be raised by property tax. (RECOMMENDED BY THE BOARD OF SELECTMEN, NOT RECOMMENDED BY THE BUDGET COMMITTEE).

John Barto stated, because of the fact that neither of these articles have been recommended by the Budget Committee, the Selectmen sought the opinion of Town Counsel with respect to what could be accomplished at this meeting. He has written his opinion and the significant part of it is as follows: "It is my opinion that really nothing can be accomplished since the Budget Committee would not approve a budget, therefore I would utilize the meeting this Thursday as an information meeting for voters that do attend."

John Barto continued, in view of that opinion of counsel, it is my opinion to say there would be no point in entertain a motion on either of these articles on the warrant, because there is no budget to support these acts. I will open the meeting to discussion that the public might have and the Selectmen may wish to have with regards to the subject matter of either the replacement or renovation of existing Grammar School or some other facility.

Daniel Welch stated that at the Budget Committee Hearing he stated that there were really two questions here, 1) is the Town willing or desire to save that building? 2) what do you do about a Town Hall? Mr. Welch stated he would like to see those two questions addressed so that you could get a feeling from the people here, whether the Town is interested in preserving that building or at least saving that building.

John Barto asked if Mr. Welch would like to take a straw vote? To have a show of hands with respect to what the people would

1991 SPECIAL TOWN MEETING MINUTES CONTINUED

like to do. Mr. Welch stated to see whether there is interest in saving the Old Grammar School? The show of hands was a large amount for the saving of the Old Grammar School and a small amount of hands not for saving the building.

Elsie Morse asked when there is an absence of a budget when a Capital Reserve exists, and when a Town Meeting can withdraw from a Capital Reserve for a purpose, I wonder if there is an absence of a budget?

John Barto stated that the fact of the matter is, is that the warrant for this meeting talks in terms of raising and appropriating funds and that there a new law or amendment to an existing law that will allow the Selectmen to hold a special Town Meeting for the purpose of withdrawing money from a Capital Reserve fund, however that meeting is not called for that purpose.

Elsie Morse stated that she believes that one article does not require the raising of funds and the other one does.

John Barto stated that they are worded to raise and appropriate.

Attorney Kidder stated that it is possible to appoint the Selectmen as agents to expend the money at this meeting but if you did so, I am afraid that the Town would be tied up in litigation, that is why I suggested to use this meeting as an informational meeting to give some direction to the Selectmen and at a later date schedule another Special Town Meeting without having to go through the Superior Court. Tonight should be used as a Public Hearing.

Robert Foss asked how long ago did the Selectmen know that nothing could be done at this meeting?

It was known at the time that the Budget Committee voted to not recommend either of these articles, but the opinion of Town Counsel was sought and the letter from Attorney Kidder is dated October 22, 1991 and at that time it was to late to notify everyone that no action could be taken at this meeting. It is a perfect time to get everyone together to discuss the different propositions and/or other propositions that may arise.

Attorney Kidder stated that he was not aware of the Budget Committee's recommendation.

Arthur Morse stated he would like to see the Selectmen to bring back to us a method of providing a Town Office that does not destroy the Old Grammar School. I do not know that I want to convert the Old Grammar School to a Town Office either way on that, I do want that choice. I don't want to have to vote against the Town Offices because it means tearing down the Grammar School. I would like to see the next time this issue is brought fourth the choice of getting rid it or having a different site for a brand new Town Office or what would it cost with the dollar figure with the money that we got to remodel the Grammar School for a Town Offices.

Sabra Welch stated that she had presented to the Town, Mr. Barker, the Town Administrator a number of options for funding for historic preservation in addition to the moneys from the Town. Mrs. Welch asked what has been done in pursuing these avenues in the past three months?

Mr. Barker stated he has not taken any action.

1991 SPECIAL TOWN MEETING MINUTES CONTINUED

Norma Gilman stated that the Study Committee recommended obtaining the old Globe building. She further stated that we should consider this option with Mr. Lyman.

Neil Delorey stated that he would be against doing that because of the loss of revenue to the Town. Mr. Lyman's building is one of the few buildings that businesses could come in to Town and be centrally located. Mr. Delorey stated that he would like to see the Old Grammar School as the Town Offices. Renovating in three stages by doing the basement, first floor, and second floor within our budget. Take half the money to start and give the other half back to the taxpayers. I think there are enough people in the Town to pitch in and help with the preservation of the Grammar School to meet the present needs of the Town.

Dorothy Drew stated that when the Town Shed was being proposed that there was going to be enough room for the Town Offices and the Police Department on the same site, why all of a sudden we need to find another place?

Norma Gilman stated that the Study Committee had talked to George Bachelder about that and he doesn't think they can do that because of the fumes.

Joe Carson stated that we can not vote on either of these articles. Mr. Carson made a motion to adjourn this meeting, seconded, motion carried.

Acting Moderator Barto adjourned the meeting at 7:25 P.M.

Minutes submitted by Shelley J. Johnson, Secretary.

Approved by Elizabeth A. Hast, Town Clerk.

V I T A L S T A T I S T I C S

MARRIAGES REGISTERED IN THE TOWN OF PITTSFIELD, NH
For the Year Ending December 31, 1990

DATE	NAME OF GROOM RESIDENCE	NAME OF BRIDE RESIDENCE
Jan. 05	John Henry Greenwood Pittsfield	Tammy Jean Carr Pittsfield
Jan. 19	Joseph John DeMaggio Pittsfield	Regina Maria Scrocca Pittsfield
Feb. 10	Richard W. Forsyth Pittsfield	Paula S. Trimble Londonderry
Feb. 23	Arthur F. Cofferen, Jr. Pittsfield	Linda L. Randall Pittsfield
Mar. 16	Jeffrey G. Esburnett Pittsfield	Judith A. Muzzey Pittsfield
Mar. 30	Wesley H. Higgins Pittsfield	Paulette Royal Higgins Pittsfield
Apr. 06	Richard Lee Gomm Pittsfield	Adeline Grace Shadding Nashua
Apr. 06	Bruce E. Shampney Pittsfield	Karen M. Vokes Pittsfield
Apr. 06	Frederick T. Hast, II Epsom	Virginia L. Blackey Gilford
Apr. 20	Richard S. Anthony Loudon	Erica A. Blackwood Pittsfield
Apr. 27	Rene George Menard Pittsfield	Tammy Lea Rogers Manchester
Apr. 27	Theron W. Peck, III Pittsfield	Cindy L. Keays Pittsfield
May 04	Maxim Genna Dievich Kharitonov Pittsfield	Karen E. Bleckmann Pittsfield
May 09	Gary Scott Mullen Pittsfield	Christine B. Chamberland Pittsfield
May 18	David George Parenteau Cocoa, Florida	Donna Lee Kuhns Cocoa, Florida
May 18	Gerard Leduc Pittsfield	Jane C. Wright Pittsfield
May 25	William Raymond Etchells Pittsfield	Joan Marie Herberger Pittsfield
June 25	Michael David Sweet Pittsfield	Deborah Jean Lank Pittsfield
June 29	Danny Paul Follis Pittsfield	Kathleen Mary Mullen Pittsfield
July 04	Robert Luszey Gardner, Maine	Alicia Bucknam Pittsfield
July 06	Joseph Martin Collins Barnstead	Deborah Sue Burley Pittsfield

MARRIAGES CONTINUED

July 06	Craig R. Eastman Pittsfield	Kathleen R. Bartlett Pittsfield
July 18	Michael L. Cole, Sr. Moultonboro	Linda L. Poole Pittsfield
July 20	Robert O. Smith Pittsfield	Eleanor L. Clarke Pittsfield
July 20	Robert Scott Bachelder Pittsfield	Deborah Lynn Blais Boscawen
July 21	Stuart Abramson New York	Louise Marie Rheume Pittsfield
July 27	Toby James Arkwell Pittsfield	Kim E. Estes Pittsfield
July 27	Robert Keith Kaplan Pittsfield	Marcy Dee Brock Aurora, Illinois
Aug. 07	Wilbert Maurice Pierce, II Pittsfield	Ginny Louise Harmon Pittsfield
Aug. 17	Matthew Gene Krug Pittsfield	Theresa Beckett Waterbury, Ct.
Aug. 24	Brad Scott Ashley Barnstead	Sherry Ann Giddis Pittsfield
Aug. 31	Daniel Damien Warner Pittsfield	Kristin Lee Bean Pittsfield
Sept. 01	Spiro John Filides Pittsfield	Margaret T. Hunsberger Pittsfield
Sept. 06	Dwayne Scott Fanjoy Pittsfield	Lucinda Rose Sargent Pittsfield
Sept. 16	Thomas Mark Grady, Jr. Pittsfield	Cynthia Ann MacDougall Pittsfield
Oct. 05	Thomas Joseph Carr Pittsfield	Stacey Marie Gagne Franklin
Oct. 05	Roland William Verville, Jr. Pittsfield	Jennifer Leigh Kelsea Pittsfield
Oct. 12	Donald Robert Richard Auburn	Marcia Jean Shaw Pittsfield
Oct. 19	Geoffrey Joseph Kennedy Dunbarton	Eileen Anne Mary Mullen Pittsfield
Oct. 19	Glenn E. Randall Pittsfield	Colleen A. Lacourse Pittsfield
Oct. 26	Richard Norman Miller Pittsfield	Vanessa Lu Marden Pittsfield
Oct. 26	Peter John Teloian Pittsfield	Virginia Faith Clements Pittsfield
Nov. 09	Michael David Riel Pittsfield	Barbara Lee Pierson Pittsfield
Nov. 27	Wilfred J. Martel Pittsfield	Theresa J. Greene Plymouth

Respectfully submitted:
Elizabeth A. Hast, Town Clerk

BIRTHS REGISTERED IN THE TOWN OF PITTSFIELD

DATE	PLACE	NAME OF CHILD
Jan. 02	Concord	Richard Kevin Butterworth, Jr.
04	Concord	Matthew Michael Allen
18	Concord	Kevin Teague Perkins-Cody
22	New London	Hannah Louise Gordon
23	Concord	Haley Jean Hatch
27	Concord	Sarah Elizabeth Buchanan
Feb. 04	Manchester	Kristine Carol Scott
20	Concord	Corey Lee Dustin, Jr.
22	Concord	Corey Steven Courchene
22	Concord	Tyler Michael John Courchene
Mar. 01	Concord	Nicholas George Darwin Tuttle
16	Concord	Max Andrew Giroux
21	Concord	Nicole Elizabeth Riel
25	Pittsfield	Jesse Hayden Bostic
Apr. 01	Laconia	Katherine Lynn Foss
11	Concord	Chad Robert Naro
18	Concord	Matthew Randolph Engelmann
20	Concord	Matthew Adam Drew
May 08	Concord	Kelli Anne Webber
13	Manchester	Brock Jacob Noyes
23	Concord	Trevor Cecil Cate
Jun. 05	Concord	Teresa Ann Zahn
06	Concord	Jessica Elena Collins
18	Laconia	Jamie Lee Parsons
20	Concord	Joseph Parker Osborne
27	Concord	Miranda Annalisa Perlupo
29	Hanover	Brianna Janine Brosseau
July 04	Manchester	Sarah Blair Young
21	Manchester	Benjamin Thomas Haesche
29	Concord	Matthew David Achin, Jr.
30	Nashua	Christopher Brake Tyler
Sept 13	Concord	Victoria Rose White
18	Concord	Kara Louise Gingras
Oct. 22	New London	Liam Daniel Etchells
23	Concord	Emily Anne Farris
Nov. 11	Concord	Jeffrey Richard Cates
12	Concord	Carl Richard Hussey
16	Concord	Michael William Longval
22	Concord	Samantha Lynn Taylor
28	Manchester	Kristy Lee Rollins
29	Concord	Shyla Ann Mannion
30	Concord	Briahna Nicole Metcalf
Dec. 18	Concord	Corey Patrick Sullivan
20	Concord	Stephanie Marie Baburins
24	Manchester	Jacob Benjamin Steiss

BIRTHS FOR THE YEAR ENDING DECEMBER 31, 1991

NAME OF FATHER	NAME OF MOTHER (MAIDEN)
Richard Kevin Butterworth, Jr.	Michele Denise Cooper
Michael John Allen	Martha O'Neill
Paul Joseph Cody	Cindy Lyman Perkins
Philip Robert Gordon	Marion Anita Letendre
Richard Joseph Hatch	Joanne Elizabeth Majewski
Kevin Brian Buchanan	Michele Beatrice St.Amoor
Mark Andrew Scott	Janet Carol Stremcha
Corey Lee Iustin	Lynn Marie McIlveen
Michael Steven Courchene	Brenda Maureen Cowdrey
Michael Steven Courchene	Brenda Maureen Cowdrey
Norman Earl Tuttle	Stephanie Lynn Flante
Steven Norman Giroux	Kathleen Rose Doucette
Kevin Warren Riel	Deborah Ann Sweet
David Thomas Bostic	Esther Mindy Tannenbaum
Donald Clyde Foss, Jr.	Donna Marie Fecteau
Brian Shaun Naro	Patricia Mary Joyce
Ronald James Engelmann	Jeannette Eleanor Vien
Todd Michael Drew	Carole Jeanne Dodge
Raymond Wilson Webber, III	Judith Ann Pyne
Brandon Jeremy Noyes	Tammy Ann Eccleston
Shawn Scott Cate	Penny Ann Gerlack
Robert Jeffrey Zahn	Christine Beatrice Socher
Jeffrey Allyn Collins	Kimberly Beth Harpe
Timothy Walter Parsons	Sheila Marie Akerman
Kenneth Norman Osborne, Sr.	Joan Eileen Parker
Michael James Perlupo	Beatrice Annalisa Ladd
Daniel Joseph Brosseau	Linda Ann Humphries
John Young	Alice Bagnall
Joseph Karl Haesche	Janice Lynn Curcio
Matthew David Achin	Heather Kathleen HodgKins
Donald Foster Tyler	Laurie Ann DeCarteret
Huxley C. White	Tamsin P. Brower
Gary Edward Gingras	Jennie Louise Altman
William Raymond Etchells	Joan Marie Herburger
Roger Craig Farris	Julie Anne Cheek
Jeffrey Richard Cates	Carrie Lynn Green
Carl Richard Hussey	Martha Adams Freese
William Michael Butterworth	Sonya Ann Blaisdell
Rodney Taylor	Penny Lynn Davis
Wayne Allen Rollins	Amy Jean Vezina
Dennis George Mannion	Hope Renee Martin
Roger Ellis Metcalf	Justine Marie Mayotte
Jonathan Patrick Sullivan	Patricia Marie Osgood
Max Dieter Baburins	Nancy Ann Sottile
John Russell Steiss	Kathleen McIntire

Respectfully submitted:
Elizabeth A. Hast, Town Clerk

DEATHS REGISTERED IN THE TOWN OF PITTSFIELD
For the Year Ending December 31, 1991

DATE	NAME	PLACE	FATHER & MOTHER
Jan. 16	Eldora Leduc	Pittsfield	Mark Chagnon Flora Raymond
Feb. 05	Aurore Vien	Concord	Isadore Robert Eugenie Unknown
Mar. 07	Glenna M. Geddes	Concord	Eugene Anair Pheobe Unknown
Mar. 28	James A. Keegan	Concord	James A. Keegan, Sr. Marion Dore
Apr. 04	Pauline M. Hodgins	Concord	Field C. Morgan Lettis McWain
Apr. 06	Roger J. Gauthier	Manchester	Aime Gauthier Dora Lariviere
Apr. 08	Russell G. Seveins	Pittsfield	George R. Seveins Hazel F. Smith
Apr. 08	C. Anne Fervere	Manchester	John Fortique Ella Sweet
Apr. 10	Arthur E. Hurd	Manchester	Willis Hurd Grace Winslow
Apr. 14	Frances J. Clough	Epsom	Frank W. Welch Sadie E. Morrison
Apr. 30	Velna M. Gallup	Pittsfield	Leroy Ordway Nellie Merrill
May 21	Marie E. Leduc	Concord	Harry F. McCarthy Marie E. O'Donald
May 26	Mildred B. Ellis	Franklin	James Wilkins Elizabeth Irving
May 27	Theodore F. Braune	Concord	Martin Braune Iella Unknown
June 25	Anna Kirpolenko	Pittsfield	Ivan Scherba Mary Unknown
July 21	Patrick J. Houston	Pittsfield	Francis R. Houston Margaret Cullinane
Aug. 06	Emily W. Bucit	Concord	Dana Wood Marion Elliot
Aug. 07	Sybil C. Bryant	Concord	Ernest Wells Laura Jones
Aug. 14	Alice M. Frenette	Concord	Frank Ross Florence Welch
Sept 07	Leon G. Sargent	Manchester	Roy Sargent Selma Moody
Sept 07	Misty Dawn Smith	Hanover	Dean Smith Laurie Brown
Oct. 08	Anna SheveliuK	Concord	Julian Nikituk Tatiana Stepanovich
Oct. 09	Marjorie G. Jordan	Manchester	Adna Merton Davis Katherine Tottingham
Nov. 16	Vernon D. Lawton	Pittsfield	Harry M. Lawton Etta Davis
Nov. 17	Ogden H. Boyd, Sr.	Concord	William S. Boyd Angie L. Nelson
Nov. 24	Marguerite R. Butt	Concord	Thomas Branigan Clara Bissonette
Dec. 03	Michael Conte	Concord	Frank Conte Arcangela Martelli
Dec. 14	Clifford A. Fife	Concord	Orville Fife Beatrice Small

DEATHS CONTINUED

July 19, 1990 Paul A. Moore Boscawen

Out of State Deaths:

July 18, 1990 Olive M. Bosiak Massachusetts

Aug. 29, 1990 Effie M. Davis Texas

Nov. 05, 1990 Christina Rollins Massachusetts

Respectfully submitted:
Elizabeth A. Hast, Town Clerk

VITAL STATISTICS

Marriages - 44

Births - 45

Deaths - 28 (1991)

4 (1990)

TOWN CLERKS REPORT

Auto Permits	\$192,243.00
State Municipal Agent Fees	6,270.00
Federal Tax Liens	390.00
Total Applications	1,274.00
UCC Filings	1,156.16
Vital Record Fees	172.00
Filing Fees	13.00
Articles of Agreement & Writs	14.00
Pole Licenses	15.00

Respectfully submitted:
Elizabeth A. Hast, Town Clerk

1991 Tax Dollar Allocation



